

Job Description

Kingswood University

Position Title: Program Director / Assistant Professor of Praxis & Elements (Core Faculty)
Classification: Full-time; twelve-month
Responsible to: Vice President for Academic Affairs (VPAA)
Purpose: To strengthen the local and global church by teaching and promoting faith formation, including through practical evangelism and compassion ministry.

Responsibilities:

While the teaching load for a full-time core faculty member at Kingswood University is an average of 24 credit hours per year, the role of the Praxis/Elements Program Director is unique, thus, the responsibilities for this position are unique.

- Teach one or two traditional classroom courses per semester, depending on need and the number of students enrolled in the Praxis and Elements programs.
- Plan and administer the practical experiences in the Praxis and Elements programs, including giving close oversight of the budget for each program:
 - Weekly ministry experiences for Praxis students,
 - Week-long urban ministry and cross-cultural ministry trips (one of each per year), for Praxis students,
 - Appropriate adventure experiences for Elements students.
 - Notes:
 - Other staff or student leaders may be used to provide leadership for specific experiences or trips, in consultation with the VPAA,
 - Based on enrolment in the programs, some of the above experiences may be for both groups of students.
- Serve as Program Director and faculty advisor for students (on-campus and online) as assigned, by:
 - Providing guidance, support, counsel, mentoring, and friendship to students,
 - Assisting bachelor's degree students in securing internship placements appropriate to their programs, in cooperation with the director of the internship program,
 - Assisting in student success and retention,
 - Assisting the VPAA in the ongoing process of program assessment,
 - Assisting the VPAA in recruiting adjunct faculty in related fields, as needed,
 - Actively recruiting students, in cooperation with the Enrolment department,
- Attend and participate in faculty meetings, including voting in curriculum and policy decisions.
- Considering the number of evening and weekend commitments required for these programs, it is understood that greater flexibility with scheduling and office hours is permitted.

- Serve as a member of the Kingswood staff team by:
 - Viewing the position as ministry including investing in all students in their Christian walk as opportunities arise in the fulfillment of responsibilities of the position,
 - Attending chapel and other spiritual emphasis events regularly,
 - Attending staff meetings and other staff events.
- Perform other duties as necessary for the ongoing spiritual life of the University, as requested by the VPAA.

Qualifications:

- A minimum of a master's degree in a related field.
- An excellent communicator, able to teach and model sound pedagogy utilizing multiple formats, and an ability to marry theology and praxis inside and outside the classroom.
- Evidence of being a lifelong learner.
- An understanding of and an ability to communicate Christian values and beliefs to students.
- A strong commitment to a Christ-centered approach to education for transformation.
- Full agreement with the summary of the doctrines and lifestyle commitments of The Wesleyan Church and affirmation of adherence to the doctrines of The Wesleyan Church.

Values:

- Godly, spiritually mature, fully devoted to Christ and the Church.
- Genuine and evident love for other persons demonstrated by consistent spirit of kindness, compassion, and respect for all other persons.
- Integrity and moral excellence, with life above reproach.
- Code of personal conduct consistent with membership commitments for leaders of The Wesleyan Church.
- Commitment to assist enthusiastically in fulfillment of Kingswood University's mission.
- Commitment to exemplify Kingswood University's core values, including total ownership, prioritizing students, collaborative synergy, growth mindset, enthusiastic engagement, uncompromising integrity, and innovative flexibility.

General University Information:

Kingswood University is owned by The Wesleyan Church. The mission of Kingswood is to serve Jesus Christ by strengthening the local and global church through forming Christ-like servant leaders in a community that creatively blends academic excellence and practical ministry experience with intentional spiritual formation.

Direct resumes to:

Dr. Janet Starks
 VP for Academic Affairs
 Email: starksj@kingswood.edu