

**Kingswood University
Sussex, New Brunswick**

Job Description

Position Title: Cook
Classification: Full-time Staff
Responsible To: Director of Food Service - Aramark
Salary Range: \$20 - \$22 per hour

Responsibilities:

- Support daily kitchen operations to high standards while ensuring compliance with food safety regulations, hygiene standards, and Aramark policies.
- Participate in menu planning to ensure variety, innovation, and achievement of target profit margins.
- Monitor high standards of food quality and customer satisfaction.
- Assist with food ordering and deliveries, ensuring approved suppliers are used and standards are met.
- Ensure HACCP procedures and food safety records are properly implemented and maintained.
- Assist with inventory control, staff training, kitchen cleanliness, and workplace safety.
- Collaborate with manager on risk assessments, and maintain effective communication with students and clients.
- Adhere to Aramark dress code and assist with all reasonable tasks as requested.
- Oversee banquet and conferencing activity in Wesley Hall, including menu planning/costing, cooking, and delivery/cleanup

Qualifications:

- Capable of leading kitchen operations and effectively managing multiple priorities.
- Ability to follow and provide clear written and verbal instruction.
- Experience in professional and industrial food service.
- Must be flexible, as evenings and weekends are required.
- Regular lifting, carrying, pushing, and pulling up to 50 lbs

General University Information: Kingswood University is owned by The Wesleyan Church. The mission of Kingswood is to serve Jesus Christ by strengthening the local and global church through forming Christ-like servant leaders in a community that creatively blends academic excellence and practical ministry experience with intentional spiritual formation.

Direct Resumes to:

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