

BETHANY BIBLE COLLEGE

26 Western Street
Sussex, New Brunswick
Canada E4E 1E6

Phone: 506-432-4400
Toll-Free: 888-432-4444
Fax: 506-432-4425

www.bbc.ca

CHARTER

Bethany Bible College is operated under a charter granted by the legislature of the Province of New Brunswick and authorized thereby to confer degrees in church-related education.

ACCREDITED

Commission on Accreditation of the Association for Biblical Higher Education (ABHE)
5575 S. Semoran Blvd., Suite 26
Orlando, Florida 32822-1781
Telephone: (407) 207-0808
www.abhe.org

OTHER ASSOCIATIONS

Association of Christian Schools International (ACSI)
Christian Holiness Partnership (CHP)

The College reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this bulletin through established procedures. In such cases, the College will attempt to communicate such changes to all students, faculty, and staff through written means. It is important that each student familiarize themselves with the regulations set forth in this Catalogue and assume their proper responsibilities concerning them.

Bethany Bible College
2008 - 2009 College Catalogue
Published July 2008

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STAFF DIRECTORY

Office of the President

President David S. Medders, 432-4401
Administrative Assistant Debbie Benson, 432-4411

Academic Offices

Academic Dean Position Open
Administrative Assistant Marilyn Otis, 432-4460
Registrar Janet Starks, 432-4407
Director of Student Ministries Richard Starks, 432-4416
Director of Library Services Jane Higle, 432-4417
Library Assistant Marilee Rodgerson, 432-4427

Faculty

Biblical Studies, New Testament Melvin McMillen, 432-4468
Biblical Studies, Old Testament Clinton Branscombe, 432-4466
Biblical Studies, Theology Kenneth Gavel, 432-4461
Christian Counselling Allen Lee, 432-4419
Children's Ministry/Christian Education Position Open, 432-4469
Christian School Education Doug Graham, 432-4472
Extreme Discipleship Mike MacNeil, 432-4467
General Studies David Trouten, 432-4473
Global Ministry William Peed, 432-4462
Music Ministry David Klob, 432-4463
Pastoral Ministry/Church Planting Stephen Elliott, 432-4464
Youth Ministry Troy Carruthers, 432-4465

Spiritual Life

Dean of Discipleship David A. Higle, 432-4409
Administrative Assistant Eileen Gavel, 432-4429
Campus Pastor Stephen Elliott, 432-4464
Director of Worship & Ministry Teams Position Open

Student Services & Plant Operations

Dean of Students Kirk G. Sabine, 432-4408
Department Secretary Judy Kearley, 432-4428
Athletic Director Position Open
Men's Resident Director Jeff Poe, 432-4448
Women's Resident Director Jennifer Carruthers, 433-1587
Campus Counsellor Margo MacDougall, 432-4459
Plant Operations Manager Kevin Moss, 432-4418
Maintenance Director Dean Rodgerson, 432-4428
Director of Food Services Greg Mann, 432-4478

Office of Finance & Planned Giving

Chief Financial Officer Ivan R. Graham, 432-4403
Receptionist Jo-ette Branscombe, 432-4400
Bookkeeper Judy Hughes, 432-4413
Director of Financial Aid Ruth Muscroft, 432-4423
Bookstore Manager Jennifer Carruthers, 432-4483

Department of Admissions

Executive Director Kathy L. Shanks, 432-4402
Department Secretary Sarah Canney, 432-4422
Admissions Counsellor Dana Butler, 432-4452
Admissions Counsellor Ben Canney, 432-4412

Department of Institutional Advancement

Executive Director Robert N. Trafton, 432-4404
Office Manager Anne Medders, 432-4414
Department Secretary Marilee Peed, 432-4424
Graphic Design Assistant Troy Wilson, 432-4458

BOARD OF TRUSTEES

Executive Committee

Dr. H. C. Wilson, Chair Moncton, NB
Mr. Robert C. Strum, Secretary West Chester, PA
Dr. David S. Medders, President of the College Sussex, NB
Dr. Laurel D. Buckingham, Admissions & Advancement Committee Chair. Moncton, NB
Dr. Mark A. Butcher, Educational Policy Committee Chair Indianapolis, IN
Mr. Raymond McCabe, Finance & Plant Operation Committee Chair. Fenwick Island, DE
Dr. Norman G. Wilson, Student & Spiritual Life Committee Chair..... Indianapolis, IN

Members at Large

Dr. Carole BosHolland, MI
Mr. Wayne M. Cook Grand Manan, NB
Mrs. Francie Emery Tuscaloosa, AL
Dr. Philip S. E. Farrell Kanata, ON
Mrs. Sharon Guptill Dartmouth, NS
Col. Tonya Hagmaier Prattville, AL
Rev. Donald E. Hodgins Belleville, ON
Rev. David W. LeRoy Moncton, NB
Dr. Edward E. Lindsey Queensbury, NY
Rev. Dwight Mikesell Bethlehem, PA
Rev. Larry J. Moore Indianapolis, IN
Rev. Steve Moore Atlanta, GA
Rev. Joseph Payne..... Appleton, NY
Rev. Gregory D. Reynolds Roanoke, VA
Mrs. Gayle Swink DuBois, PA
Rev. Wayne B. Wager Liverpool, NY
Dr. Thomas L. Ward Prattville, AL
Rev. Stephen E. Wilson Greeley, CO

Trustees Emeriti

Dr. Wayne E. Caldwell Indianapolis, IN
Rev. Hazen B. Ricker Sussex, NB

Advisory Members

Rev. Kerry D. Kind, General Director of Education & The Ministry. Indianapolis, IN
Dr. Thomas E. Armiger, General Superintendent of The Wesleyan Church.... Indianapolis, IN

Direct correspondence to the appropriate department at:

Bethany Bible College
26 Western Street, Sussex, New Brunswick, Canada E4E 1E6
Telephone: 506-432-4400
Toll Free: 888-432-4444
Fax: 506-432-4425
Web: www.bbc.ca

E-mail Addresses:

Office of the President president@bbc.ca
Academic academic@bbc.ca
Admissions admissions@bbc.ca
Business Office finance@bbc.ca
Institutional Advancement..... advance@bbc.ca
Spiritual Life discipleship@bbc.ca
Student Services..... studentserv@bbc.ca

A PERSONAL WORD FROM THE PRESIDENT



The Call to Ministry

When God calls a person to himself in love and redemption, the resulting transformation leads a person to ministry. Paul gave his own witness, *The love of Christ compels us . . . and has given us the ministry of reconciliation. Now then, we are ambassadors for Christ, as if God were pleading through us.* II Corinthians 5:14-20, (NJKV).

It is the stirring of love, God's love, that moves the heart of God's children to consider the needs of others, knowing that all human need finds its fulfillment in the heart of God. That is the spirit of ministry and the well of such motivation is filled with the living water flowing right from the heart of God.

Bethany Bible College serves the body of Christ with high caliber programs of study to prepare men and women for ministry. The foundation of each program is the study of the Word of God. It is the Word that is sown in ministry and that bears fruit, accomplishing the purposes of God. Every program also demands practical effectiveness, ultimately tested in the senior year six-month internship.

But ministry is more than effective use of gifts and graces. Ministry flows from the heart, a heart that has been transformed by the grace of God and in whom the Spirit of God dwells. Character transformation forms the inner core for a Bethany graduate and reflects the vibrant spiritual campus atmosphere that is a hallmark of the Bethany experience and so conducive to becoming more like Christ.

If you are hungry to be used of God in touching others with the love of God, consider the various programs of study being offered, engage in the adventure of ministry preparation and follow the steps of hundreds of alumni who are effectively serving God with distinction all across North America and around the world. A warm welcome awaits you with a serious offer of a life-transforming experience.

David S. Medders, President



OUR MISSION

To prepare spiritual leaders for the church of Jesus Christ and specifically for The Wesleyan Church. It is driven by the passion of Christ to reach a lost world as expressed in Matthew 9:38, *Ask the Lord of the harvest . . . to send out workers into His harvest field.* The focus of this mission is to prepare pastors for local church ministry and missionaries for trans-cultural service. The breadth includes the preparation of specialized ministers according to the needs of the Church. The depth is reflected in our requirement that all graduates demonstrate academic excellence, ministry effectiveness, and holy character.

ACADEMIC CALENDAR

Fall Semester 2008

Financial registration - seminar students, student leaders & PLC students	August 25
Fall Seminar Week	August 26-29
Financial Registration for new students	September 1
Registration/Orientation for new students	September 1-3
Financial Registration for returning students	September 3
Classes begin	September 4
Last day to drop a course without financial penalty	September 12
Spiritual Advancement Week	September 30 - October 2
Last day to enroll	September 17
Thanksgiving break	October 11-14
Classes resume	October 15
Board of Trustees meeting	October 17-18
Pre-registration for spring 2009	November 3-7
Last day to drop a course without academic penalty	November 7
Encounter Weekend	November 7-8
Last day of classes	December 5
Final exams	December 8-12

Spring Semester 2008

Welcome dinner for new students	January 4
Classes begin	January 5
Last day to drop a course without financial penalty	January 9
Holiness Advancement Week	January 20-22
Last day to enroll	January 16
March break	March 2-6
Classes resume	March 9
Missions Convention	March 10-12
Last day to drop a course without academic penalty	March 13
Board of Trustees meeting	March 16-17
Pre-registration for Fall 2009	March 23-27
Easter Break	April 10-13
Last day of classes—Friday class schedule	April 14
Reading day	April 15
Final exams	April 16-18
Final exams	April 20-21
Extreme Discipleship graduation dinner	April 23
Baccalaureate service/Graduation Reception	April 24
Commencement	April 25
Spring Seminar Week	April 27-May 1

GENERAL INFORMATION

Purpose

The purpose of Bethany Bible College is to educate and equip men and women for ministry in the Christian Church in general and The Wesleyan Church in particular. As such, Bethany devotes itself to the upbuilding of each individual with regard to their academic, spiritual, and emotional wholeness to enable them to be faithful in their witness to Jesus Christ and His Church.

Doctrinal Statement

Owned and operated by The Wesleyan Church, Bethany upholds the Articles of Religion as found in *The Discipline of The Wesleyan Church*, which includes the following summary of doctrinal beliefs:

We believe in God the Father, the Son, and the Holy Spirit.

We believe that Jesus Christ the Son suffered in our place on the cross, that He died but rose again, that He now sits at the Father's right hand until He returns to judge all men at the last day.

We believe in the Holy Scriptures as the inspired and inerrant Word of God. We believe that by the grace of God every person has the ability and responsibility to choose between right and wrong, and that those who repent of their sin and believe in the Lord Jesus Christ are justified by faith.

We believe that God not only counts the believer as righteous, but that He makes such persons righteous, freeing them of sin's dominion at conversion, purifying their hearts by faith and perfecting them in love at entire sanctification, and providing for their growth in grace at every stage of their spiritual life, enabling them through the presence and power of the Holy Spirit to live victorious lives.

Goals

In the accomplishment of the Mission of the College, the specific goal of Bethany Bible College is to prepare pastors, missionaries, youth pastors, church planters, ministers/directors of Christian education, ministers of music, teachers for Christian schools, and general Christian service workers.

In addition, the College continues to study and assess current programs to assure they are meeting perceived ministry needs. Since the College is committed to the entire scope of the ministry of The Wesleyan Church, it seeks to provide the level of education required by the Church for various professional ministries and to prepare graduates to fulfill with competence and

effectiveness their calling in these ministries. In so doing, the College gives priority to the education of students from The Wesleyan Church, but also encourages the attendance of other committed Christians from various church affiliations.

General Objectives

Within the framework of its mission and goals, the College strives to fulfill the following objectives:

1. to guide students into greater knowledge of the Bible, the Christian faith, themselves, others, and the world around them.
2. to develop within students a deeper appreciation of a biblical sense of values, of God's plan for their lives, of their spiritual, social, and national heritage, and of their privileges and responsibilities in contemporary life.
3. to assist students in the development of research skills, critical thinking for independent study, the integration of all knowledge and experience into a Christian worldview, and the effective communication of truth.
4. to facilitate students in the development of a well-rounded, wholesome Christian personality, physically, mentally, emotionally, socially, and spiritually.

History and Heritage

Bethany Bible College was founded in October 1945 in Woodstock, New Brunswick by the Alliance of the Reformed Baptist Church of Canada. Known as the Holiness Bible Institute, its primary purpose was the training of ministers to serve the Reformed Baptist Church within the Atlantic region. In 1947, the school was relocated to Yarmouth, Nova Scotia and renamed Bethany Bible College. In 1965 Bethany relocated a second time to its present location in Sussex, New Brunswick.

In July 1966, the Alliance of the Reformed Baptist Church of Canada joined the Wesleyan Methodist Church. Two years later, in June 1968, the Wesleyan Methodist Church merged with the Pilgrim Holiness Church to form The Wesleyan Church.

Over the course of time, the College has also made advances academically. In May 1970, the General Board of Administration of The Wesleyan Church authorized Bethany Bible College to award the Bachelor of Arts Degree in Religion, the basic four year program for those entering full time ministerial service. In 1983, the

Province of New Brunswick, through official legislations, authorized Bethany to grant church related degrees.

Accreditation

Bethany Bible College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE). This is the major North American accrediting agency for Bible colleges. ABHE is recognized by the U.S. Department of Education.

Alumni Association

Bethany has a growing alumni organization with members in various parts of the world. Those serving in ministry fill such vital roles as pastors, church planters, missionaries, youth pastors, Christian educators, and chaplains. Many others serve the Church as qualified lay people. The primary objective of the Alumni Association is to promote the welfare of the College by being informed of its needs and progress, contributing prayerfully and financially to its support, and alerting the public to its values.

Bethany and the Sussex Community

Bethany is located in the town of Sussex which has a population of approximately 5,000 and is nestled in the beautiful hills of the Kennebecasis River Valley. It is well-suited for the outdoor enthusiast, being a short drive from various ski resorts, Fundy National Park, one of the pristine parks of North America, and the Bay of Fundy which boasts the highest tides in the world. Sussex is conveniently located along provincial highway 1 providing easy access to Moncton, Saint John, and Fredericton, the capital of New Brunswick. Sussex is also within a two-hour drive of the state of Maine and is, therefore, not far from some of the major cities of the north-eastern United States, such as Portland, ME and Boston, MA.

Campus Resources

The campus is situated on fifty-seven acres of land overlooking the town of Sussex. The lower part of the campus is located along Main Street and Western Street. This includes Nicholson Hall which contains the library, bookstore, computer lab, and the Burbury Administration Centre which accommodates administrative offices and classrooms. The upper campus is site of recreational fields, four student residences, Stairs Hall which contains the cafeteria and classrooms, and the Mitchell Student Centre, which includes recreation facilities, the Blazer Deli, lounge, athletic director's office, and Student Services office. The upper campus also includes buildings housing the Admissions Department, the Music Department, and the Academic Department, which includes many faculty offices. Also nearby is the President's home.

Notification of Disclosure of Personal Information to Statistics Canada

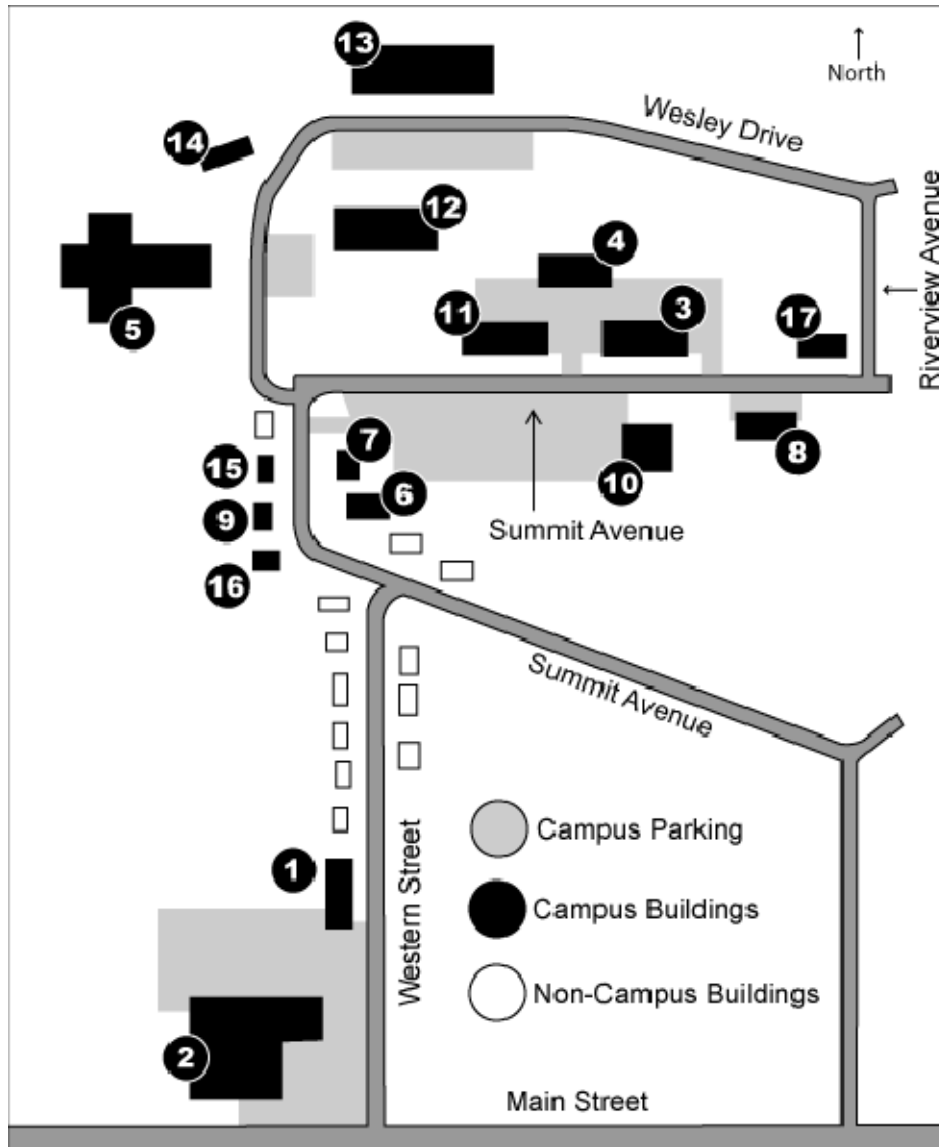
Statistics Canada is the national statistical agency and as such carries out hundreds of surveys each year on a wide range of matters, including education.

In order to carry out such studies, Statistics Canada asks all colleges and universities to provide data on students and graduates. Institutions collect and provide to Statistics Canada, student identification information (student's name, student ID number, Social Insurance Number), student contact information (address and telephone number), student demographic characteristics, enrollment information, previous education, and labour force activity.

The Federal *Statistics Act* provides the legal authority for Statistics Canada to obtain access to personal information held by educational institutions. The information may be used only for statistical purposes, and the confidentiality provisions of the *Statistics Act* prevent the information from being released in any way that would identify a student.

Students who do not wish to have their information used are able to ask Statistics Canada to remove their identification and contact information from the national database.

Further details on the use of this information can be obtained from the Statistics Canada website: <http://www.statcan.ca> or by writing to the Postsecondary Section, Centre for Education Statistics, 17th Floor R.H. Coats Building, Tunney's Pasture.



- 1 Burbury Administration Centre (26 Western Street)
- 2 Nicholson Hall (Library & Bookstore) (Corner of Main & Western Street)
- 3 Stairs Hall – Classrooms & Cafeteria (80 Summit Avenue)
- 4 Mitchell Student Centre & Blazer Deli (78 Summit Avenue)
- 5 Saunders Irving Chapel (20 Wesley Drive)
- 6 Academic Department (55 – 57 Summit Avenue)
- 7 Spiritual Life Department (63 Summit Avenue)
- 8 Music Ministry Department (89 Summit Avenue)
- 9 Admissions Department (60 Summit Avenue)
- 10 Joan Phillippee House – Female Residence (83 Summit Avenue)
- 11 Ingersoll House – Male Residence (76 Summit Avenue)
- 12 Tom Phillippee House – Split Male/Female Residence (35 Wesley Drive)
- 13 Townhouse Apartments (64,66,68 Wesley Drive)
- 14 Campus Pastor Residence (44 Wesley Drive)
- 15 Dean of Students Residence & Guest Housing (60 Summit Avenue)
- 16 Women’s Resident Director’s Residence (54 Summit Avenue)
- 17 President’s House (98 Summit Avenue)

ADMISSIONS INFORMATION

ADMISSION POLICIES

General Requirements

The prospective student is assessed according to academic background, moral behaviour and character, and personal Christian testimony. In the consideration process, the applicant's complete prior academic record, recommendations, plans for the future, and personal information are reviewed. If applicants meet the required standards in these areas, they are admitted to the College. The College does not discriminate on the basis of race, colour, national origin, age, or gender in admission to, treatment in, or employment in its programs and activities.

Academic Requirements

Applicants must have a high school diploma or equivalent and achieve satisfactory grades in the following courses:

- 3 college preparatory English credits
- 2 college preparatory Math credits
- 2 college preparatory History credits
- 2 college preparatory Science credits

Students without the necessary background or grades may be admitted on a conditional basis. The first semester for these students will be a qualifying semester.

ADMISSION PROCEDURES

Applications and information may be obtained from the Admissions Department, 506-432-4422 or 1-888-432-4422. Applications for admission should be made early so that necessary arrangements for entrance may be made. However, applications will be received up to one week before the last day to enroll (see Academic Calendars). In no case will a student be permitted to enroll more than two weeks after the beginning of the semester.

All applicants must submit the following to the Admissions Office:

1. Application for Admission
The application is to be returned to the Admissions Department, Bethany Bible College, 26 Western Street, Sussex, New Brunswick, Canada, E4E 1E6. A non-refundable \$20 application fee should be enclosed. All questions on the application form are to be answered or marked N/A if not applicable. Application can also be made online through the Bethany website (www.bbc.ca).

2. School Records
All secondary and post-secondary transcripts, when applicable, are required in order to assess a candidate for admission. All transcripts are to be mailed directly to the College. Applicants will need to ask their high school guidance counsellor to send this to the College. Transcripts may be reviewed for admission at the completion of the applicant's 11th grade year. An additional official transcript certifying graduation will be required for enrollment.
3. Reference Forms
All applicants must have the two appropriate reference forms completed according to the instructions on each form. All forms must be received in order to make an admissions evaluation.

All accepted applicants must submit the following before they can be enrolled:

1. Health Records
A completed Student Health Data Form must be submitted. American and other international students are required to purchase medical insurance provided through the college.
2. Financial Aid Application
All accepted applicants are expected to make adequate financial arrangements. Applicants wishing to apply for financial aid through the College must submit a Financial Aid Application. Specific opportunities for financial assistance through the College are listed in the Financial Information section of this Catalogue.
3. Room/Tuition Deposit
A \$100 room/tuition deposit must be submitted by all students prior to enrollment. (Refer to the Financial Information section of this Catalogue and the *Student Handbook* for details.) <http://www.bbc.ca/life/handbk07.pdf>

Note: Applicants must submit all required forms and transcripts before they may enroll. Accepted students will receive a detailed schedule of events for registration and orientation.

Home Schooled Students

In addition to the information listed above, home schooled applicants must also submit SAT or ACT scores as well as information about their schooling.

Mature Students

Bethany may accept into a degree program a limited number of mature students whose

academic background is deficient in some respects. The first semester for these students will be a qualifying semester. Mature student applicants must complete all the forms previously mentioned and will be given consideration if they meet the following requirements:

1. evidence of being 21 years of age before registration.
2. evidence of at least two years of responsible activity since attendance at school.
3. evidence that they can profit from college level study.
4. successful completion of a General Education Development test (GED) or its equivalent. The student will receive an evaluation by the Academic Committee at the end of the first semester.

Early Enrollment

High school students in grade 12 may enroll for up to six hours of college level courses per semester. Students must have an average of at least 85% (3.3 on a 4.0 scale) and must have written approval of their parents and the high school they attend. Please contact the Admissions Department for application information.

Transferring From Other Institutions

The transfer applicant is to complete the required forms as mentioned above. In addition to this, the applicant must request an official transcript to be sent directly to the College from all schools formerly attended. Credits being transferred to Bethany must be a "C" grade or above from an accredited institution. The College will only transfer those credits that can be applied directly toward the desired program of study at Bethany.

A student transferring credits to Bethany must take at least thirty hours in residence for a degree, even though they may have in excess of the required number of hours for graduation. This residency must be the final year of the program unless special arrangements have been made with the Academic Dean.

A student who is on academic probation at another institution and who is accepted for study at Bethany will be placed on academic probation for at least one semester. A student dismissed from another institution will be required to wait a minimum of one semester before they are eligible for enrollment at Bethany.

Re-admission

A student who has withdrawn from the College must apply for re-admission through the Admissions Department. If it has been two years or less since the student was last enrolled at the College, it will not be necessary for the student to complete the entire admissions process. The

student should make re-application by means of a letter stating reasons for desired re-admission, the program of study desired, and submit a \$20 application fee. If more than two years have passed since the student was last enrolled at the College, all the admissions procedures must be fulfilled. Students re-admitted return under the same academic standing as when they withdrew from Bethany. Students must meet the academic requirements of the program in effect at the time of re-admission.

International Students

An individual wishing to enter Canada as a college student must have the following documentation upon entry:

1. a valid passport.
2. evidence of acceptance from the College.
3. evidence of sufficient funds for maintenance, full tuition, and all other necessary expenses, including return transportation. This may be in the form of a bank draft or a notarized letter from a guardian, parent, or sponsor indicating full financial support while studying in Canada.

At the port of entry, a student authorization form (student visa) will be issued upon the fulfillment of the above requirements. Canada Immigration will charge a fee of \$125 (Canadian funds, payable by cash, certified cheque, MasterCard, or Visa) for the student visa. This amount is credited to the student's account upon enrollment at the College.

Applicants from countries other than the United States are also required to have proper medical documentation for leaving their own country and should contact a local Canadian Consulate for additional immigration requirements for their country. Such applicants should allow a minimum of one year to complete the application for admission process.

If English is not their first language, international students must take the "Test of English as a Foreign Language" (TOEFL). In addition to the forms and information listed above, an official score report must be forwarded to the College before an admission decision can be reached. The minimum acceptable score for admission to the College is 500 on the paper-based test or 173 on the computer-based test.

FINANCIAL INFORMATION

Tuition income does not cover the entire cost of a student's education. Substantial amounts must be raised each year by the College to cover the difference between what students pay and the

total cost of their education. Therefore, each student is required to exhibit financial responsibility in payment of their tuition and fees.

COLLEGE FEES FOR 2008-2009

Please note that the fees listed below are not applicable to all students. See Definition of Financial Charges for a description of all charges and fees.

Dollar Amounts are in Canadian dollars.

Tuition:

12 - 18 credit hours per semester *	\$4,150 per semester
Less than 12 credit hours per semester	\$275 per credit hour
More than 18 credit hours per semester	\$230 per credit hour
Audit Fee	\$100 per credit hour
Tuition/Audit - Senior Citizens	1/2 tuition
Tuition Deposit (off-campus students only)	\$100

Music Lessons.....\$150 per semester

Housing Fees:

Single Occupancy (where available)	\$1,385 per semester
Double Occupancy - Standard	\$1,025 per semester
Double Occupancy - Moderate	\$1,125 per semester
Double Occupancy - Premium	\$1,325 per semester
Double Occupancy - Town House - unmarried	\$1,450 per semester
Town House - married - unfurnished (2 - 3 bedroom)	\$3,000 - \$3,500 per semester
Town House - married - furnished (2 - 3 bedroom)	\$3,500 - \$4,000 per semester
Town House Satellite TV	\$100 per semester
Room Reservation Fee/Damage Deposit	\$100

Meals Plans:

21 Meals per week	\$1,400 per semester
14 Meals per week	\$1,300 per semester
Town House Meal Plan	\$775 per semester
Off-Campus Noon Meal Plan	\$380 per semester

Late Payment/Registration Fee	\$100
Drop/Add Fee	\$10 per change
Chorale Fee	\$500 per year
Graduation Fee (degree students only)	\$100
International Student Medical Insurance	\$430 per year

* Extreme Discipleship students incur extra hour fees after 12 credit hours in their first semester and 13 credit hours in their second semester.

SAMPLE OF BASIC FEES FOR 2008-2009

	PER SEMESTER	ANNUAL
Tuition	\$4,150.00	\$8,300.00
Room (Standard Housing)	\$1,025.00	\$2,050.00
21 meal plan	\$1,400.00	\$2,800.00
Total	\$6,575.00	\$13,150.00

DEFINITION OF FINANCIAL CHARGES

Tuition

Tuition for students who enroll in 12 to 18 credit hours per semester is a flat rate of \$4,150. Students enrolling in more than 18 credit hours per semester pay an additional \$230 per credit hour for every hour over 18. Part-time students, taking less than 12 credit hours per semester, pay \$275 per credit hour.

Audit Fee

This is a per credit hour fee charged to students who wish to attend a course but not receive college credit.

Tuition/Audit - Senior Citizens

Individuals 60 years of age or over will be charged one-half of the tuition or audit fee for the courses taken.

Tuition Deposit

After initial acceptance, all off-campus students must submit a \$100 tuition deposit before they can pre-register for classes. Upon enrollment this fee will be applied to their student account.

Individuals who have paid this fee but do not plan to attend Bethany are eligible for a full refund if they submit a written request prior to July 31 for the fall semester, or November 30 for the spring semester. If a written request is not received by these dates the tuition deposit will not be refunded.

Music Lessons

Music lesson fees are for one half-hour of private instruction or one hour of instruction in a class setting per week. In addition to the lesson fee, one hour will be added to the number of credit hours taken.

Housing Fee

This fee is the charge for a dual occupancy dorm room. Following holidays during the year, the dorms open the day before classes resume. The first meal will be served at noon on this day.

Room furnishings include drapes, beds, mattresses, dresser, chair, and study desk. Bed and bath linens are not provided by the College. Students are responsible for the care of the room they occupy and the furnishings allotted to them.

Single Occupancy

Subject to the occupancy level, private rooms may be available. Requests are to be indicated on the Room Reservation form.

Room Reservation Fee/Damage Deposit

All resident students must submit a \$100 room reservation fee/damage deposit to ensure a room assignment in the dormitory. Students submitting fees after August 1 will be assigned rooms subject to availability of space.

Individuals who have paid this fee but do not plan to attend Bethany, or plan to live off-campus, are eligible for a full refund if a written request is submitted prior to July 31. If a written request is not received by this date, the room reservation fee/damage deposit will not be refunded.

At the end of the academic year this fee may be used to secure a room assignment for the fall semester. If the assigned room was damaged, costs incurred for repairs will be deducted from this fee or the refund amount. The room reservation fee/damage deposit must be maintained at the \$100 level to ensure a room assignment.

Meal Plans

All resident students, except for town house residents, must choose the 14 or 21 meal plan. Unmarried town house students must choose either the 21, 14, or the town house meal plan (120 meals per semester).

On-campus married students and off-campus students may purchase any of the meal plans including the noon meal plan which provides a noon meal from Monday to Friday. Students cannot transfer their meal plan privileges.

Late Payment/Registration Fee

All students are expected to register and make the required payment at time of registration. Individuals who fail to do so will be subject to a late payment/registration fee of \$100.

Drop/Add Fee

Students who drop and/or add courses after the first full week of classes are required to pay a fee of \$10 per change. Drop/Add forms are available from advisors and the Academic Office.

Chorale Fee

All chorale members are required to pay or raise donor support in the amount of \$500 per academic year. These funds are used to offset the operational cost of the chorale including weekend and tour travel, and clothing as required.

Graduation Fee

This fee is charged to all graduating degree students. It includes all items related to graduation including cap purchase, gown rental, and diploma.

Medical Insurance/International Students

All American and other international students are required to purchase the medical insurance plan provided through the College.

Textbooks

The cost of textbooks is not included in the tuition fee.

PAYMENT OF TUITION AND FEES

Payment Terms

Charges for each semester, less any applicable financial aid, are due and payable at the time of registration. Qualifying students may participate in the payment plan as described below.

Students who provide proof of their ability to meet their financial responsibilities are permitted to pay their semester charges in two equal payments: half on registration day and half on the 15th of the following month (October 15 / February 15). The half payments are calculated after the deduction of institutional financial aid (on-campus employment, grants, and scholarships). Loan funds may be used as part of this payment plan only if they arrive prior to the payment date.

In exceptional circumstances, students who have a viable payment plan but do not pay the half payment on registration day may be permitted to enroll. All such cases must receive prior approval from the Director of Financial Aid and will be assessed a \$100 late payment fee.

Failure to make a payment within five business days of the payment due date will result in the student being excluded from class attendance until the bill is paid in full or alternate payment arrangements approved.

The College accepts Visa, MasterCard, and Canadian and American currencies. The rate of exchange used to convert American currency to Canadian dollars is based on the bank exchange rate for the date payment is received.

REFUND POLICIES

When a student drops a course they may receive a refund. The amount of the refund is calculated in accordance with the withdrawal policy for tuition.

When a student leaves the College, either by dismissal or withdrawal, they may receive a refund. The amount of the refund is determined as outlined below.

Tuition and Room Fees

Refunds for tuition and room fees are calculated on the following basis:

<u>Week</u>	<u>Percentage</u>
(or part thereof attended)	
1st week	100%
2nd week	80%
3rd week	65%
4th week	50%
5th week	35%
After 5 weeks	0%

Room Deposit

When a student withdraws or is dismissed, a refund for the room deposit will be issued only if the student has paid the full semester room charge, and submitted a completed Withdrawal Form to Director of Financial Aid. Any damages for which a student is liable will be deducted from the room deposit refund.

Meal Plans

No refunds are given for unused meal plan privileges unless a student withdraws or is dismissed from the College. If a student withdraws or is dismissed, meal plan charges are pro-rated on a weekly basis and the amount of the unused portion refunded.

Private Music Lessons

Lessons are billed for the entire semester unless they are dropped within the first ten days of classes. If they are dropped within this period, the student is billed only for the lessons received.

Student Ministry Credits

No refund is given for Student Ministry credits after the Director of Student Ministries has signed the Student Ministry Contract.

Financial Aid

If a student withdraws or is dismissed at any time during a semester, financial aid is re-calculated based on the following policies:

1. Entrance Scholarships, Presidential Leadership Corps, Program Leaders Scholarships, Program Director's Entrance Scholarship, International Wesleyan Ministerial Scholarships, MK Scholarships, Campus Challenge/WBB Scholarships, and Honours Scholarships are completely withdrawn from the student's account.
2. Wesleyan Student Grants, Student Grants, Multiple Family Member Grants, Shepherd's Grants, Wesleyan Heritage Grants, Bethany Bible College Grants, and Internship Grants are pro-rated on the same basis as tuition.
3. The institutional portion of Matching Grants is completely withdrawn from the student's account. The church's portion remains

unless a refund is requested by the contributing church. This determination is made before any refund is made to the student.

OUR COMMITMENT - AN AFFORDABLE EDUCATION

Bethany is committed to offering a high quality education at an affordable price. Bethany's total fees are lower or comparable to those at similar institutions.

A Guide to Financial Aid

Bethany offers a strong program of financial aid. This includes grants, scholarships, and on-campus jobs. However, institutional financial aid, excluding on-campus jobs, cannot exceed the total cost of tuition during any semester.

GRANTS

Bethany Bible College Grant

(Up to \$1,000 for freshmen; \$500 thereafter)

A limited number of grants are available to full-time degree students who have significant financial need.

Church Matching Grant

(Up to \$500 per year)

We salute the partnership we share with local churches in raising up a new generation of spiritual leaders.

1. A Church Matching Grant is available to full-time students when a local church, district, or denomination makes a contribution to the student's account. The College will match the contribution up to \$500 per year.
2. Funds contributed must not be from the parents of the student receiving the benefit.
3. Payments or stipends for any services rendered by the student are not eligible for matching.
4. After their initial year, recipients must maintain a minimum cumulative grade point average of 2.0 to be eligible.
5. The Matching Grant form and funds to be matched must be received by Bethany prior to January 31 of the applicable academic year.

Internship Grant

(\$1,000)

This grant is available to students who enroll in only 12 credit hours during the semester of their internship or student teaching.

Multiple Family Member Grant

(\$250-\$750 per year)

This grant recognizes the increased financial burden of having more than one person in a family attending Bethany at the same time. Multiple members include: father, mother, unmarried dependent children, and husband/wife if they are married prior to enrollment. After their initial year, recipients must maintain a 2.0 cumulative grade point average to remain eligible for this grant.

Shepherd's Grant

(\$500 per year)

This grant is available to full-time students who are dependents of a minister under current appointment by The Wesleyan Church or comparable appointment by another denomination. After their initial year, recipients must maintain a 2.0 cumulative grade point average to remain eligible for this grant.

Wesleyan Heritage Grant

(\$500 per year)

This grant recognizes the significant financial support Bethany receives from The Wesleyan Church of North America.

1. Available to full-time students who are members in good standing of a Wesleyan Church of North America
2. Recipients must be recommended by a Wesleyan pastor from their local church.
3. After their first year, recipients must maintain a 2.0 cumulative grade point average to remain eligible for this grant.

Wesleyan Loan/Grant Program

Available to junior and senior Wesleyan students who are pursuing ordination with The Wesleyan Church.

SCHOLARSHIPS

The awarding of scholarships is a time sensitive and competitive process. FEBRUARY 28 is the deadline to ensure a scholarship application is considered for an award toward the fall semester. Applications received after the deadline will only be considered if there are scholarship funds available.

Presidential Leadership Corps

(4-Year Renewable Scholarship)

(At least Half-tuition Scholarship)

The Presidential Leadership Corps is Bethany's premier scholarship program centered on academic achievement and spiritual leadership development. This unique, dynamic program includes a mentoring journey through weekly meetings led by the College President, Board Chairman, and other key leaders from the

campus and across the Church. The program is designed to develop outstanding spiritual leadership qualities.

Details:

1. The scholarship is renewable, providing students maintain a minimum grade point average of 3.5 and fully participate in the program.
2. The scholarship amount is a percentage of the block tuition fee determined by the number of years in the scholarship program: 1st and 2nd year 50% (\$4,150), 3rd year 75% (\$6,225), 4th year 100% (\$8,300).
3. A minimum of three years in the program is necessary to earn Presidential Leadership Corps certification.

Criteria:

1. A clear and compelling call into ministry.
2. A passionate love for God and others.
3. A full-time, resident student enrolled in a degree program.
4. Significant leadership potential.
5. Gifts and graces for ministry.
6. A strong mental aptitude and acumen.

MK Scholarship

(4-Year Renewable Scholarship)
(Half -Tuition Scholarship)

Recognizing the unique financial pressures facing families involved in overseas ministry, this scholarship program is available to dependent children of missionaries from North America under current appointment. Preference is given to dependent children of Wesleyan missionaries. A letter from the supervising mission organization stating the current status of applicant's parents must accompany the application.

Details:

1. The scholarship is renewable providing the student maintains a minimum grade point average of 2.5 and fully participates in the program.
2. The scholarship amount is equal to 50% (\$4,150) of the block tuition fee.

Criteria:

1. A call into ministry along with appropriate gifts and graces.
2. Accepted into a degree program at Bethany Bible College.
3. A full-time, resident student who is considered an exemplary spiritual leader.

International Wesleyan Ministerial Scholarship
(Full-tuition Scholarship)

In its commitment to prepare spiritual leaders for The Wesleyan Church internationally, the International Wesleyan Ministerial Scholarship program provides assistance to students with

potential as emerging Christian leaders from economically challenged countries of the world. This scholarship is not available for dependents of missionaries.

The scholarship is renewable providing students maintain a minimum grade point average of 3.0 and fully participate in the program.

Criteria:

1. Recommendation through personal acquaintance by District, General, or Field Superintendent and missionary.
2. An exemplary student and spiritual leader.
3. A member of The Wesleyan Church or alumnus of Caribbean Wesleyan College.
4. A full-time, resident student accepted into a degree program at the college.
5. A letter of intent expressing commitment to return to their home country for ministerial service in The Wesleyan Church.
6. A working knowledge of the English language: TOEFL score minimum of 500 (paper based) or 173 (computer based).

Program Director's Entrance Scholarship
(\$1,000)

The Program Director's Entrance Scholarship recognizes and affirms freshmen students who have significant leadership potential for their program of study. Recipients must be full-time, degree students and will receive a scholarship in the amount of \$500 per semester for a total of \$1,000 during their freshman year.

Criteria:

1. Strong references indicating gifts and graces for ministry.
2. Evidence of good potential for effectiveness in chosen area of ministerial service.
3. Strong academic achievement.
4. Accepted into a degree program at Bethany Bible College.
5. A full-time, exemplary student who is considered a spiritual leader.

Entrance Scholarships
(Up to \$350)

All full-time incoming freshmen are considered for one or more entrance scholarships, which are awarded according to the criteria established by the donor of the scholarship.

Wesleyan Campus Challenge/Wesleyan Bible Bowl Scholarships

(Up to \$1,000 per semester)

Bethany honours educational scholarship certificates awarded to winners in the WCC and WBB competitions. Recipients of these scholarships must submit their original signed certificate(s) to receive their scholarship award.

Awards are disbursed as follows:

1. Up to \$1,000 per semester or one-eighth of the total value of certificate(s), whichever is greater.
2. Combined total of WCC/WBB awards plus institutional financial aid cannot exceed the total costs of tuition during any semester.
3. Award amount is in Canadian dollars.
4. Recipients must be full time students.

Honours Scholarships (Returning Students)

(Up to \$2,200)

Over \$23,000 is awarded annually to full-time, returning students. These scholarships are awarded according to the criteria established by their donors. To be eligible to receive these scholarships, students must submit an application and be enrolled full-time during the semester in which the scholarship is applied to their student account.

On-Campus Employment

The College has a variety of on-campus positions available to all full-time students. Remuneration ranges from \$400 to \$2,000 per academic year. The deadline to apply for on-campus employment is March 15th.

INTERNATIONAL STUDENT EMPLOYMENT POLICY

On-Campus Employment

Full-time American and international students may be employed by the College, student organizations, or private contractors providing services to the College (e.g. catering company). American and international students are not eligible for employment in the general labour market.

Spousal Employment

Spouses of full-time American and international students may accept employment in the general labour market if they obtain an employment authorization. Spouses who are full-time students are not eligible for employment in the general labour market. Applications for employment authorizations may be obtained from Canada Immigration at point of entry.

The following will be required for the application process:

1. A letter from the potential employer stating:
 - name and address of employer
 - occupation
 - wage rate
 - number of hours work per day/week
 - location of employment
2. Proof of marriage.
3. A copy of the spouse's Student Authorization.

4. \$150.00 Canadian processing fee. This fee is payable by MasterCard or VISA, or by certified cheque made payable to the Receiver General of Canada.

An immigration medical may be required if the applicant is to work in an occupation where there is concern for the protection of public health. Any fees required are the responsibility of the applicant.

For additional information or clarification on international student employment, contact the Financial Aid Office or the nearest Canadian Immigration Centre.

CANADIAN LOANS AND BURSARIES

All Canadian students are eligible to apply for financial assistance through the Canada Student Loan Program. The actual amount of assistance received through this program will vary depending on individual family circumstances and province of residence. In some provinces, including the Atlantic Provinces, students who receive maximum funding through the Canada Student Loan Program will have sufficient funds to cover the cost of their entire academic year.

When to Apply

Application for a Canada Student Loan should be made by July 15 to ensure that loan documents will be available by registration day.

Where to Apply

Students are required to apply for their Canada Student Loan from the province where they have resided for the last twelve consecutive months.

How to Apply

All provinces encourage students to apply online at their website. Applicants should read the application and instructions carefully to ensure that all required information is provided.

ALBERTA

Student Finance
P.O. Box 28000 Stn. Main
Edmonton, AB T5J 4R4
Phone: 1-800-597-8278
Web site: www.alis.gov.ab.ca

BRITISH COLUMBIA

Ministry of Advanced Education
Student Services Branch
P.O. Box 9180
Stn. Prov. Govt.
Victoria, BC V8W 9H9
Phone: 1-800-561-1818
Web site: www.aved.gov.bc.ca

MANITOBA

Manitoba Student Aid
401-1181 Portage Avenue
Winnipeg, MB R3G 0T3
Phone: 1-204-945-2313
Web site: www.gov.mb.ca

NEW BRUNSWICK

Student Services Branch
Department of Education
P.O. Box 6000, 548 York Street
Fredericton, NB E3B 5H1
Phone: 1-800-667-5626
Fax: 1-506-444-4333
Web site: www.studentaid.gnb.ca

NEWFOUNDLAND

Student Aid Division
Department of Education
Coughlin College
P.O. Box 8700
St. Johns, NF A1B 4J6
Phone: 1-888-657-0800
Web site: www.edu.gov.nf.ca/studentaid

NOVA SCOTIA

Department of Education and Culture
Student Assistance Office
P.O. Box 2290, Halifax Central
Halifax, NS B3J 3C8
Phone: 1-902-424-8420
(Toll free in NS)
Fax: 1-902-424-0540
Web site: www.studentloans.ednet.ns.ca

ONTARIO

Student Support Branch
Ministry of Education and Training
P.O. Box 4500, 189 Red River Road, 4th Floor
Thunder Bay, ON P7B 6G9
Phone: 1-807-343-7260
Web site: <https://osap.gov.on.ca>

PRINCE EDWARD ISLAND

Department of Education
Student Aid Branch
P.O. Box 2000
Charlottetown, PE C1A 7N8
Phone: 1-902-368-4640
Fax: 1-902-368-6144
Web site: www.studentloan.pe.ca

QUÉBEC

Government of Québec
Minister of Education
1041 rue de la chevrotiere
Québec City, Québec G1R 5N7
Phone: 1-888-345-4505
Web site: www.afe.gouv.qc.ca

SASKATCHEWAN

Student Financial Assistance Branch
Saskatchewan Learning
Box 650
4635 Wascana Parkway
Regina, SK L4P 3A3
Phone: 1-800-597-8278

CANADA STUDENT LOANS PROGRAM

Canada Student Loans Program
P.O. Box 2090, Station D
Ottawa, ON K1P 6C6
Website: www.canlearn.ca

CURRENT LOAN PROVIDER

(contact information for Canada Student Loans after the loan(s) have been negotiated)

National Student Loans Service Centre
Private Institutions Division
P.O. Box 779, Station U
Toronto, ON M8Z 5P9
Phone: 1-866-587-7452 (within North America)
1-416-503-6671 (outside North America, call collect)
1-800-855-0511 (TTY for the deaf)

AMERICAN LOANS AND BURSARIES

American citizens and permanent residents studying fulltime can apply for subsidized and unsubsidized Stafford Loans, Parent Plus Loans and/or Signature Private Loans. Students are expected to have their applications to the Bethany Financial Aid Office by July 15.

Stafford Loan (for American students):

To apply, complete all four steps:

1. Complete a Free Application for Federal Student Assistance (FAFSA) on line at: <http://www.fafsa.ed.gov> or by obtaining a copy from your local high school.
2. Complete a Master Promissory Note and Entrance Interview Counselling on line at: https://opennet.salliemae.com/apploansummary/?school_id=02102100.
 - Create a User ID and Password which will also be used for future applications.
 - Choose "start a loan."
 - Upon completion, electronically sign the Master Promissory Note using your first name, middle initial, and last name.
3. Download the pdf version of the Request Letter. Fax the completed letter to 506-432-4425 (attention: Director of Financial Aid)
4. All students must complete an Exit Counselling Interview in order to comply with US Dept. of Education regulations on line at: <https://studentloantransitionguide.usafunds.org/login.aspx?schoolId=02102100>

Signature Private Loans are available to students with a co-signer. Contact SallieMae http://www.salliemae.com/apps/onlineapp.asp?school_id=02102100

Parent Plus Loan – loan for educational costs of a dependent student. Parents may apply at: http://www.salliemae.com/apps/onlineapp.asp?school_id=02102100

Disbursement of Loans

Loans come in two disbursements - mid to late August and late December or January. Loan cheques are mailed to the College.

SPIRITUAL LIFE

It is God's desire that we not only come to know Christ as Saviour, but continually grow into the likeness of Christ himself (2 Corinthians 3:18). Traditionally, we call this "Christian spiritual formation" and it is our purpose to assist in the Christian spiritual formation of every student at Bethany. To help accomplish this, we offer a variety of significant spiritual experiences that will place all students in the path of God's transforming grace.

Chapels are held twice a week for the campus family to meet together to worship and give praise, participate in the preaching of God's Word, celebrate holy communion, and join together in corporate prayer. Chapels at Bethany have gained a reputation for excellence as intentional worship experiences for the purpose of spiritual transformation.

Every student enrolled at Bethany Bible College participates in a personal **Discipleship Group** for ongoing development of the character, values, and mind of Christ. Discipleship groups are highly regarded as times of deeper connection to fellow students for prayer, mutual support, and encouragement.

Other regular worship events include **Encounter** and **Catacombs**. Encounter is a Sunday night worship experience that is designed and led by students. Catacombs is an extended time of worship and prayer that occurs twice a semester in a casual, non-structured atmosphere.

Two weeks of the year are dedicated to campus wide spiritual renewal and growth with speakers noted for their ability to preach with clarity, conviction, and spiritual anointing. In September, **Spiritual Advancement Week** helps bring spiritual focus to the entire campus by challenging each student and staff member to new levels of spiritual vitality, victory, and vision. In January, **Holiness Advancement Week** provides a time for the campus community to focus on the Biblical doctrine of holiness that results in deeper spiritual transformation.

The **International Missions Convention** is held each year in the spring semester. This week is designed to heighten campus awareness of what God is doing in our world, particularly outside of North America. Opportunity is given for both students and staff to respond positively to God's direction for personal involvement in the great cause of missions, especially as accomplished through The Wesleyan Church.

There are many other opportunities for spiritual growth and ministry at Bethany including summer ministry teams, worship bands, and more. For additional information about spiritual life at Bethany, please refer to the Student Handbook. <http://www.bbc.ca/life/handbk07.pdf>

STUDENT LIFE

For complete information about student life at Bethany, please refer to the *Student Handbook*. <http://www.bbc.ca/life/handbk07.pdf>

STUDENT DEVELOPMENT

Bethany Bible College is committed to student development as an essential element of the total educational and formational experience of each student. This commitment is based upon the assessment that student development encompasses all areas of life including physical, intellectual, emotional, interpersonal, character, and spiritual formation.

The purpose of student development is that all students make significant progress in their overall personal growth and maturity, develop genuine Christ-likeness, and gain an abiding understanding of, and commitment to, their calling and ministry within the body of Christ.

SOCIAL LIFE

Becoming a responsible, discerning, and respected leader is accomplished by learning to make wise choices and developing strong interpersonal relationship skills. Thus, a meaningful, well-rounded education at Bethany Bible College includes cultivating Christ-centered relationships. College administrators, faculty, and staff count it a privilege to participate in this lifestyle development.

RESIDENT LIFE

Bethany is a resident housing institution. Therefore, resident life is intended to be a vital part of the total learning, character building experience. Resident life provides special opportunities to learn and practice the discipleship lifestyle (servant-hood, mutual respect, selfless caring, and sharing). We want the community life shared with friends in the residence hall to have a positive impact on the Bethany experience and to be the beginning of many lifelong friendships.

STUDENT ORGANIZATIONS

Student Council

Student government at the College is facilitated through the Student Council. This elected body consists of administrative officers, class representatives, and the presidents of the following student organizations.

Spiritual Life Association

The Spiritual Life Association has as its purpose the building of character and the transformation of conduct to the example of Christ's spiritual leadership. By servitude and submission to Him, the association promotes growth in grace so that it can be said with the Apostle Paul, *The things you have learned and received or heard and seen in me, practice these things; and the God of peace shall be with you (Phil. 4:9)*. The Spiritual Life Association assists in leading the annual Spiritual Advancement Week.

Outreach Association

The Outreach Association seeks to model and live out the love and compassion of Christ through various ministries in the community. Servant-evangelism projects and creative ministries that meet real needs in the community of Sussex provide students with wonderful opportunities to experience the challenges and joys of serving others.

Student Mission Fellowship

The purpose of this organization is fourfold: to promote among the students an interest in missions, to help all students discover God's plan for them in His work, to foster spiritual growth, and to encourage students to become involved in Christian witnessing. The Student Missions Fellowship assists in leading the annual International Missions Convention.

Student Fellowship Association

It is the desire of the Student Fellowship Association to assist in all aspects of the student's social development. The goal of the association is to enhance the spiritual growth of each student by providing a positive, wholesome atmosphere for social interaction and the development of lasting friendships.

Athletic Association

This student organization seeks to promote athletic events both on the intercollegiate and intramural levels. Participation is encouraged as a player and/or spectator.

Drama Association

The Drama Association provides students with an opportunity for ministry outreach to the community and for involvement in unique College presentations. Its goal is to present biblical truths in a creative and contemporary form that is both clear to listeners and effective in evoking positive personal change.

Torch

The Torch is the campus yearbook, published annually. Its purpose is to reflect accurately the wide scope of campus life at Bethany Bible College creatively using photographic, graphic, and written information. Students may assist with photography, writing, advertising, and editing responsibilities in the production of this publication.

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ACADEMIC POLICIES

Class Attendance

The faculty and administration of the College believe that many of the values acquired during college years cannot be measured adequately or accurately through written examinations. Among these values are those received through class participation. Consequently, students are expected to attend all sessions of the courses for which they are registered.

Students may not miss more than one-fourth of the class hours in any course (i.e., a maximum of ten class hours in a three credit-hour course, six class hours in a two credit-hour course, and three class hours in a one credit-hour course). If a student misses more class-hours in a course than its credit hours, the final grade in that course will be reduced by two percentage points for each additional absence. In summary:

<u>3 hour course</u>	
Class	39
Absences without grade reduction	3
Maximum absences	10
<u>2 hour course</u>	
Class hours	26
Absences without grade reduction	2
Maximum absences	6
<u>1 hour course</u>	
Class hours	13
Absences without grade reduction	1
Maximum absences	3

For example, if a student’s final grade in a three-credit hour course was 85% (B) but he or she had missed five classes, that grade would be reduced to 81% (B-).

Excused absences will only be granted for College sponsored activities, such as, approved music ministry teams (including chorale), intercollegiate sports ministry teams, and class field trips. For these activities, absences will be granted and provided by the supervising administrator and must be submitted to the professor(s) of the class(es) missed within one week of the absence. Forms submitted later than one week following the absence will not be accepted. If a student is absent on the day of a pre-announced test, an automatic “0” will be received on that test, unless there are extenuating circumstances. In the event of an extended period of illness, which is supported by a letter from a physician, or a death in the student’s immediate family, exceptions may be made by the Academic Dean.

Students will be assessed one absence for each three times they arrive late to class or leave class early. Students arriving twenty minutes or more after the start of a class or leaving twenty minutes or more before the end of class will be marked absent.

Faculty may have additional attendance requirements for a course. When this is the case, this requirement will be explained in the course syllabus. Faculty are under no obligation to repeat any class material or demonstration, either in class or in private sessions, when a student has been absent.

Academic Load

Students who take twelve or more credit hours in a semester are considered full-time students. Incoming students are normally permitted to take up to sixteen credit hours per semester in their first year. Incoming students may be advised to take less than sixteen hours if their academic background is weak or if it has been several years since they have been a full-time student. Students wishing to take more than sixteen hours must be sophomore, junior, or senior students and have a grade point average (GPA) of 2.5 or higher for the two previous semesters. The maximum number of credit hours permitted per semester is nineteen, however, a student who has maintained a GPA of 3.5 or above for the two previous semesters may, through their advisor, petition the Academic Dean for an exemption from this restriction.

See "Credit and Quality Points" for calculation of GPA.

Adding a Course

Students may add classes only during the first two weeks of a semester (ten class days). During the first full week of classes there is no drop/add fee. In the second week, students must pay the drop/add fee. In both cases, students must follow the proper procedures for adding a course by completing the Drop/Add form and securing the required signatures.

Dropping a Course

Students may drop classes during the first five days of a semester without financial penalty. From week two to week nine students must pay the drop/add fee. In each case, students must follow the proper procedures for dropping a course by completing the Drop/Add form and securing the required signatures. After week nine, courses dropped will incur an "F" unless a student can document extenuating circumstances. For information about tuition refunds see the Financial Information section of this Catalogue.

Auditing a Course

Students who wish to attend a course but not receive college credit or a grade for their work may audit the course. This must be indicated at registration. Students who audit a course are not required to do the course work or take any tests in the course; however, students are required to attend at least 75% of the classes in order to have the audited course recorded on their transcript.

Qualifying Semester

The first semester for students who do not have the required academic background or who are accepted as mature students will be a qualifying semester. During the semester students will not be permitted to participate in College Chorale (except for credit), student ministry teams, intercollegiate sports, or hold student offices.

Students whose GPA is above the academic probation threshold at the end of the qualifying semester will have all restrictions removed. Those whose GPA is below the threshold will be placed on academic probation.

Academic Probation

Students will be placed on academic probation when their fall semester, spring semester, or cumulative GPA falls below the minimum academic probation threshold as set forth in the following table:

<u>Total hours successfully completed*</u>	<u>Minimum GPA</u>
1 - 16 credit hours	1.5
17 - 32 credit hours	1.7
33 - 48 credit hours	1.9
49+ credit hours	2.0

*Includes hours transferred from other institutions.

Extreme Discipleship students on academic probation will be restricted to a twelve credit hour course load. All other students will be restricted to a thirteen credit hour course load.

While on academic probation, students may not participate in College Chorale (except for credit), student ministry teams, inter-collegiate sports, or hold student offices.

Students will not be removed from academic probation unless their semester course load is nine hours or more.

Academic Dismissal

Students will automatically be dismissed for a minimum of one semester if:

1. their GPA in any fall or spring semester is 0.5 or below, or

2. their current fall or spring semester GPA would result in them having two consecutive semesters below the academic probation threshold.

Students who are dismissed for academic reasons may apply for re-admission as follows:

1. Submit a professional letter of re-application to the chairman of the Academic Committee stating reasons why academic success would be expected upon return.
2. Have their pastor and a current employer or teacher complete and mail to the College a Student Reference Form, available from the Academic Department.
3. Reapply in time to ensure that all forms are received by the College at least sixty days prior to the beginning of the semester in which they desire to re-enroll.

Upon receipt of all required materials, the Academic Committee will determine if there is any basis for a student's continuing study at the College. A personal interview may be requested by the Academic Committee.

A second dismissal will be for an indefinite period.

A student dismissed for academic reasons may enroll in the one-week intensive courses.

Late Assignments Policy

All assignments are due on the date indicated in the syllabus or verbally communicated by the professor. The policy governing the acceptance of assignments handed in late is as follows:

1. Extensions may be granted by faculty in the event of sickness, death or serious illness in the student's immediate family, or similar extenuating circumstances. Normally, extensions should be requested at least five days prior to the due date of an assignment. No extension will be granted if requested on the day the assignment is due.
2. No assigned work will be accepted after the last day of classes at the end of the semester unless an extension has been granted.
3. Assignments submitted to faculty which are past due dates, when approval to do so has not been granted, will be penalized for each weekday the assignment is late, as follows:
 - 100 and 200 level courses – 10% per day
 - 300 and 400 level courses – 25% per day

Students should check specific requirements for due dates in each syllabus.

Grading System

Although some professors may use numerical designation in grading, a letter system is used for

the final evaluation of the student's work in a course. The grades indicate the following assessments of work:

- A Superior work. This grade represents originality, insight, and achievement beyond the requirements of the course.
- B Good work. This grade represents fulfillment of the course requirements with diligence and thoroughness, yet with something less than mastery.
- C Minimally acceptable work. This grade represents steady work at a low level of competence. It may indicate an outward or mechanical fulfillment of requirements with little personal involvement or application to studies.
- D Unsatisfactory. This grade represents work below an acceptable level. For 300 and 400 level courses, a D is not satisfactory for graduation (see Degree Graduation Requirement # 3), therefore, any such course receiving a D grade must be retaken. For 100 and 200 level courses, a D is considered a passing grade.
- F Failure.
- I Incomplete. Incomplete work must be finished by the end of the term or this grade will become an F.
- W Withdrawn prior to the end of the ninth week of the semester.
- WF Withdrawn between the end of mid-term exam week and the end of the ninth week, while doing failing quality work. Students withdrawing from a course after the ninth week of classes will receive a grade of F for the course.
- AU Audit: no grade assigned.

Credit and Quality Points

One credit is awarded for each class hour scheduled per week based on fifty-minute classes. Therefore, upon the successful completion of a course that meets three times a week, a student receives three credit hours towards graduation.

To receive credit for a course, the student must fulfill all the requirements of the course (papers, class assignments, examinations, etc.) to the professor's satisfaction and receive an acceptable passing grade in the course.

The number of quality points earned for a course is equal to the number of hours assigned to the course multiplied by the number of quality points for the letter grade earned. For example, if a student receives a B for a course that meets three times a week, they will be given nine quality points for that course.

To determine a student's grade point average for a given semester, the accumulated quality points

are divided by the number of credit hours attempted. For example, if a student accumulates an aggregate of 39 quality points in 15 credit hours, their GPA for that semester will be 2.6.

Numerical averages of letter grades are computed by means of quality points as follows:

<u>Letter Grade</u>	<u>Quality Points</u>	<u>Percentage</u>
A	4.0	95% -100%
A-	3.7	90% - 94%
B+	3.3	87% - 89%
B	3.0	82% - 86%
B-	2.7	80% - 81%
C+	2.3	77% - 79%
C	2.0	72% - 76%
C-	1.7	70% - 71%
D+	1.3	67% - 69%
D	1.0	62% - 66%
D-	0.7	60% - 61%
F	0.0	0% - 59%

Contesting a Grade on an Assignment

A student may contest a grade for an assignment by discussing it first with the professor, within seven days of receiving the grade. If this does not bring about a satisfactory resolution, the student may bring the assignment to the attention of the appropriate Division Chair who will then discuss the assignment with the professor. The decision of the Division Chair will be final. If the professor involved is also the Division Chair, the student may bring the assignment to the attention of the Academic Dean.

Contesting a Final Grade in a Course

A student may contest a final grade in a course informally by discussing it with the professor upon receipt of the grade. If this does not bring about satisfactory resolution, a student may contest the grade formally by the following procedure:

1. The student will submit to the professor, in writing, the reasons for contesting the grade.
2. The professor will respond in writing to the student within ten days.
3. If this does not bring about satisfactory resolution the student may take the grievance to the Academic Dean who will rule on the matter. The procedure is as follows:
 - the student must submit a written request for a review of the issue(s) to the Academic Dean and include a copy of the student's statement to the professor and the professor's response.
 - this request must be submitted to the Academic Dean by January 31 for fall grades, by June 15 for spring grades, and by October 15 for summer grades.

- the decision of the Academic Dean will be final.
- if the professor involved is the Academic Dean, the written request may be submitted to the Chair of the Academic Committee.

Class Standing

Freshman - Students who have met the entrance requirements and have earned up to 30 credit hours.

Sophomore - Students who have earned at least 31 credit hours.

Junior - Students who have earned at least 61 credit hours.

Senior - Students who have earned at least 96 credit hours.

Plagiarism

The *Senior Dictionary of Canadian English* defines plagiarism as "an idea, expression, plot, etc. taken from another and used as one's own." Plagiarism is a serious offence in the academic community and is especially offensive in the Christian academic community since it is an act of dishonesty evidencing a lack of integrity. For this reason, any source that is quoted directly and all statements of fact or opinion that are not common knowledge must be referenced with a parenthetical reference. Plagiarism will not be tolerated at Bethany Bible College and will normally result in the following academic penalties:

1. a first offence will result in failure of the assignment;
2. a second offence, even if occurring in a different course than that of the first offence and/or in a subsequent semester, will result in the failure of the course in which the second act of plagiarism occurred;
3. a third offence, even if occurring in a different course than that of the first or second offence and/or in a subsequent semester, will result in dismissal from the College.

Use of Electronic Devices in the Classroom

Computers and other electronic devices are incredibly helpful tools to assist the learning process. Students are encouraged to use them if at all possible. However, tools can be used for the wrong reasons. Because Bethany is an expression of the body of Christ where members care for one another, professors want students to practice mutual accountability. Therefore, the following guidelines will be in place for the use of electronic devices in classrooms:

1. Computers and any other electronic devices will be used in class only for note-taking, approved class presentation, or by other direction of the professor. They will not be used for activities such as, but not limited to,

messaging, playing games, watching movies, or surfing the net.

2. If a student sees a classmate using his or her device in an inappropriate way, student-to-student accountability is encouraged. However, if there is no resolution, or if a student feels uncomfortable with this course of action, he or she, may talk to the professor. When it comes to the attention of the professor, appropriate action will be taken. The professor will not share with the offending student who did the reporting.
3. A student may lose the privilege of using his or her device if it is determined by the professor that it was used in an inappropriate way.

Degree Graduation Requirements

A student will be granted a degree upon meeting the following conditions:

1. Successful completion of all program requirements.
2. A minimum of 30 credit hours and the last 30 credit hours preceding the conferring of the degree earned at Bethany Bible College.
3. A letter grade of "C-" or above attained in all 300 and 400 level courses.
4. A minimum cumulative grade point average of 2.0.
5. Full payment of all financial commitments to the College.
6. Graduates must be of high moral standing and have a committed discipling relationship with the Lord and Saviour.

Additional graduation requirements may apply to some degree programs.

Graduation Honours

The following honours are awarded to graduates in bachelor's degree programs. Students who transfer to Bethany Bible College must have completed two years at the College in order to qualify for graduation honours.

1. In recognition of academic achievement, graduates with superior grades will be designated as follows:
 - Cum Laude 3.4 or above
 - Magna Cum Laude 3.6 or above
 - Summa Cum Laude 3.8 or above
2. Recipients of the Valedictorian and Salutatorian awards are chosen by the faculty primarily for high academic achievement.
3. The recipient of the Delta Epsilon Chi Honour Society award is chosen by the faculty on the basis of having achieved a cumulative grade point average of not less than 3.3 and demonstrated an outstanding Christian character and leadership ability.

This award is made available through the Association for Biblical Higher Education (ABHE).

August Graduates

Students in the bachelor's degree programs who, at the time of graduation, are no more than two courses (maximum six credit hours) away from completing their program of study may be granted permission by the Academic Dean to participate in Commencement with the designation August Graduate. This provision also applies to students who are completing their supervised ministry experience during the spring semester if the supervised ministry marks the conclusion of their academic work. In the event that all course work is not completed by August 31 of that year, graduation will be withheld until Commencement of the following year. Such students will not be permitted to participate in Commencement a second time and will graduate in absentia.

Off-Site Degree Completion

Although it is required that the last thirty credit hours preceding the conferring of a degree must be earned at Bethany Bible College (Degree Graduation Requirement # 2), there may be circumstances which would qualify a bachelor's degree student for an exemption to this policy. In the event that a spouse has accepted employment at a distance greater than 125 kilometres from campus, students may apply for an exemption to Graduation Requirement #2. Students who wish to be considered should request a copy of the Policy on Degree Completion from the Academic Department a minimum of eight weeks before leaving campus prior to the beginning of a supervised ministry, student teaching, or proposed off-site degree completion.

ACADEMIC PROCEDURES

Academic Year

The College operates with two semesters each year. The first semester concludes prior to Christmas and the second semester concludes in late April. Each semester is fourteen weeks, including exam week.

One-Week Intensive Courses (Seminars)

The College offers courses in a one-week modular format the week before fall semester and the week following spring semester. These are weeks of concentrated study which employ adjunct faculty from across the Church who share their knowledge and experience with students.

A number of courses are offered representing the various majors within the degree programs.

Students complete pre-course and post-course assignments to make these weeks valuable learning experiences.

Although primarily designed to meet the academic requirements of students at the College, pastors and lay ministers are encouraged to take advantage of the one-week intensive courses.

Faculty Advisor

Upon enrollment, each student is assigned a faculty advisor who will guide the student through his or her Bethany experience. The advisor will help the student with academic matters such as program and course selection and will serve as a friend and counsellor throughout the student's college career.

Students whose GPA is below 2.0 at the end of any grading period will be encouraged to meet with their advisor for specific guidance in this area.

Registration

Each semester students meet with their assigned faculty advisor for the selecting of courses for the following semester. Students are expected to register in person at the designated appointment time.

Learning Disabilities

Students who have a diagnosed learning disability must inform the Registrar's office prior to initial registration if they wish to request accommodation of any form. Professional, current documentation that establishes the nature of the disability and the recommendations for accommodation must be provided.

Bethany Bible College will not accommodate a student to the extent that educational experience and integrity are compromised for the student or for other students in the course.

Application for Admission to Degree Program

Current students wishing to enroll in a degree program must make application to the Academic Dean. Application forms are available from advisors or the Academic Office.

Change of Program

Current students desiring to change their program of study must see their faculty advisor to do so. The student must submit a Change of Program form to the Registrar. The student is responsible to make the necessary changes during registration. Transferring to another degree program or changing a major and/or minor may occur up to the end of the second week of a semester.

Second Degree

Students wishing to earn a second bachelor's degree must take at least thirty semester hours above that which is required for the first degree and meet the specific requirements of the additional degree.

Withdrawal from the College

A student wishing to withdraw from the College must complete the necessary withdrawal form, available from the front desk in the Burbury Administration Centre.

Changes to Programs and/or Requirements

Any changes in College programs and/or requirements become effective when a new catalogue is published. In such instances a student is permitted to graduate under the catalogue provisions at the time of enrollment. If a student changes program or withdraws and later re-enrolls, the requirements at the time of change or re-enrollment will be those which the student must meet.

Directive / Independent Study

Directive/Independent studies are closely monitored courses designed to allow upper division students to resolve class conflicts or other emergencies which may arise in the normal course of studies, or for those who desire to go beyond regular course requirements to research a particular area of interest.

Requests must be initiated by the student's faculty advisor in consultation with the student. Registering for such courses must be completed during pre-registration. Students are responsible for obtaining the signatures required on the Directive/Independent Study form.

Students cannot take more than two directive/independent studies in any one semester, or more than a total of twelve credit hours of directive study during their course of study at the College.

Once a student has registered for a directive or independent study, a contract exists between the professor, the student, and the College. Violation of the contract by not completing the directive by the due date will result in failure of the course. There is no withdrawal policy for directive/independent study courses. Normal allowable time for completion is three months.

Transferring from Other Institutions

A student who is on academic probation at another institution and is accepted for study at Bethany will be placed on academic probation for at least one semester. A student dismissed from another institution will be required to wait a

minimum of one semester before they are eligible for enrollment at Bethany.

Students can transfer a maximum of ninety-eight credit hours into a bachelor's degree program and a maximum of thirty credit hours into an associate's degree program. Grades for courses transferred will not be recorded or calculated in the student's GPA.

Transferring to Other Institutions

Students from Bethany Bible College transferring to other colleges are encouraged to contact the college or university they wish to attend regarding their policy on transferring of credits

Advanced Placement

Students with grades 3, 4, or 5 on Advanced Placement (AP) examinations or grades 5, 6, or 7 on International Baccalaureate (IB) examinations may be awarded transfer credits up to a maximum of eighteen credit hours. Official Advanced Placement or International Baccalaureate reports must be submitted to the Registrar for credit to be awarded. Students with other advanced placement credits should contact the Registrar's office for further information.

Transcripts

Transcripts are issued by the Registrar upon request from the student. The first request is free, subsequent requests are \$5.00 each, payable before a transcript can be released. Grades and/or transcripts cannot be released unless all financial obligations to the College have been met.

Dean's List

Full-time students who achieve a semester grade point average of 3.5 or above are given the distinction of being on the Dean's List, published by the Academic Dean at the close of each semester.

PROGRAMS

BACHELOR OF ARTS (RELIGION)

The B.A. (Religion) program of study is designed to train students for a broad range of local church ministries and to meet the academic requirements for the office of Ordained Minister in The Wesleyan Church. Election to this office is as the result of evaluation and recommendation to District Conferences by the various District Boards of Ministerial Development and is not automatic upon completion of this course of study.

In addition to excellent classroom instruction, B.A. (Religion) students complete a six-month in-depth pastoral supervised ministry experience under the direct supervision of a qualified pastor in their major field of study. During this time, students are exposed to the broad range of ministries within a local church. This pastoral ministry experience gives opportunity for students to sharpen and focus ministry skills learned in the classroom. Students are also required to complete a minimum of five student ministry assignments. At least two assignments must be completed in a church setting.

Purposes of the B.A. (Religion) program

1. to acquaint the student with the work of pastoral ministry.
2. to provide a theoretical foundation for a life of intellectual and spiritual development.
3. to assist the student in developing a philosophy of ministry.
4. to provide specific course work and practical experience to enhance the student's ability to function as a leader in the Church.

Objectives of the B.A. (Religion) program

Graduates will be able to:

1. demonstrate an understanding of, and appreciation for, the central doctrines of the Christian faith and be able to articulate them clearly.
2. accept leadership in the Church and function acceptably as a pastor, church planter, youth pastor, minister of Christian education, children's missionary, or minister of music in administering, preaching, teaching, counselling, witnessing, and/or leading in ministry through music.
3. show an ability to view the contemporary scene with a biblical perspective and, in light of the historical past, make possible a clearer understanding of the present, a broader foundation of faith, and a deeper appreciation of our Christian heritage.

4. skilfully interpret, expound, and proclaim the Word of God.
5. demonstrate a maturing Christian walk through the practice of prayer, the exercise of faith, edification through the Word, and obedience to the Holy Spirit.

The Bachelor of Arts (Religion) program of study is built upon a core of General Studies, Bible/Theology, and Professional courses as follows:

General Studies	credits
Life Skills	1
Health & Wellness	2
Written Communication	3
Oral Communication	3
Literature of the Western World	3
History of Western Civilization	3
Church History	3
History & Discipline of the Wesleyan Church	2
Fundamentals of Music	3
Introduction to Philosophy or Ethics	3
General Psychology	3
Computer Applications in Ministry	2
Introduction to Sociology	3
General Studies Electives	3
Bible/Theology	credits
Introduction to Bible Study	2
Biblical Literature	6
Synoptic Gospels	3
Acts	3
Pentateuch	3
Historical Books	3
Bible/Theology Electives*	9-12
Basic Christian Beliefs	3
Systematic Theology	6
Doctrine of Holiness	3

*Bible electives must include courses in both Old and New Testaments. In some cases students may elect one theology course, coded BT or TH.

Professional	credits
Introduction to Christian Education	3
Spiritual Formation	2
Personal Evangelism	3
Homiletics	3
Expository Preaching	3
Pastoral Ministry	3
Church Management	3
Pastoral Counselling	3
Church Music and Worship	3

Student Ministries	5
Supervised Ministry Experience	9

To this core, B.A. (Religion) students may add a combination of the following majors and minors. Normally students select a major and/or one or two minors.

Majors Available	Page
Pastoral Ministry	39
Children's Ministry	36
Christian Counselling	36
Church Planting	37
Global Ministry	38
Music Ministry	38
Youth Ministry	39

Minors Available	Page
Children's Ministry	41
Christian Counselling	41
Christian Education	41
Church Planting	41
Global Ministry	41
Music Ministry	41
Spiritual Formation	41
Youth Ministry	41

BACHELOR OF ARTS (CHRISTIAN EDUCATION)

The B.A. (Christian Education) program provides training for individuals who are called to full-time or part-time service in Christian education in the local church. In addition to increasing Christian service effectiveness, the program is designed to meet the demand for competent personnel who are trained to plan, organize, and administer a successful and growing Christian education program to meet the needs of people of every age.

The explosion of knowledge and the accelerated trend toward multiple staff ministries necessitates the particular course offerings incorporated in this program, which are designed to give expertise in the specific area of Christian education.

B.A. (Christian Education) students experience an in-depth supervised ministry opportunity during which time they are introduced to a broad range of Christian education ministries under the direct supervision of a qualified leader in their major field of study. This supervised ministry experience gives opportunity for students to sharpen and focus ministry skills learned in the classroom. Students are also required to complete a minimum of five student ministry assignments.

This program of study is not designed to meet the ordination requirements of The Wesleyan Church.

Purposes of the B.A. (Christian Education) Program

1. to acquaint the student with the principles of Christian education for the local church and other educational ministries.
2. to provide personnel trained specifically to become directors or ministers of Christian education, music, youth, children, or missionaries.
3. to provide personnel trained to serve in educational ministries outside the local church such as day care, group homes, and curriculum development.

Objectives of the B.A. (Christian Education) program

Graduates will be able to:

1. develop a philosophy of Christian education which is Christ-centred, Bible-integrated, student-related, and socially applied.
2. become grounded in the Scriptures and in other areas of knowledge with skills pertinent to the Christian education program.
3. understand the principles and methods of the teaching-learning process so that they may know how to apply them at the various age levels within the teaching ministry of the Church.
4. understand the educational agencies of the denomination, district, and local church so that they know how each should be administered.
5. use educational resources, materials, facilities, and equipment in significant ways.
6. give leadership and administration in Christian education ministries.

The Bachelor of Arts (Christian Education) program of study is built upon a core of General Studies, Bible/Theology, and Professional courses as follows:

General Studies	credits
Life Skills	1
Health & Wellness	2
Written Communication	3
Oral Communication	3
Literature of the Western World	3
History of Western Civilization	3
Fundamentals of Music	3
Introduction to Philosophy or Ethics	3
General Psychology	3
Educational Psychology	3
Computer Applications in Ministry	2
Introduction to Sociology	3
General Studies Electives	3-5*

*Wesleyan students must elect History & Discipline of the Wesleyan Church.

Bible/Theology	credits
Introduction to Bible Study	2
Biblical Literature	6
Synoptic Gospels	3
Acts	3
Pentateuch	3
Historical Books	3
Bible/Theology Electives*	9
Basic Christian Beliefs	3
Systematic Theology	6
Doctrine of Holiness	3

*Bible electives must include courses in both Old and New Testaments. In some cases students may elect one theology course, coded BT or TH.

Professional	credits
Introduction to Christian Education	3
Teaching for Spiritual Impact	3
History & Philosophy of Christian Ed.	3
Spiritual Formation	2
Personal Evangelism	3
Ministry to Children	3
Introduction to Youth Ministry	3
Ministry with Adults	2
Family Life Ministry	2
Homiletics	3
Pastoral Counselling	3
Student Ministries	5
Supervised Ministry Experience	9

To this core, B.A. (Christian Education) students may add a combination of the following majors and minors. Normally students select a major and/or one or two minors.

Majors Available	Page
Children's Ministry	36
Christian Counselling	36
Global Ministry	38
Music Ministry	38
Youth Ministry	39

Minors Available	Page
Children's Ministry	41
Christian Counselling	41
Church Planting	41
Global Ministry	41
Music Ministry	41
Spiritual Formation	41
Youth Ministry	41

Students wishing to complete a Bachelor of Arts (Christian Education) with no additional major or minor must choose 14 credit hours of professional electives for a total of 135 hours

BACHELOR OF ARTS (CHRISTIAN SCHOOL EDUCATION)

The Christian School Education program is designed to prepare teachers with professional competency and a biblical philosophy of education for leadership in the Christian school classroom and movement.

Central to the program is the acknowledgement that “all truth is God’s truth.” Prospective teachers are guided in the development of an approach to education which recognizes the synthesis of God’s Word and a study of His creation as accomplished through education.

B.A. (Christian School Education) students spend fourteen weeks observing and teaching in Christian school classrooms at two different grade levels under the direction of qualified cooperating teachers and under the supervision of the Program Director for Christian School Education. Students are also required to complete a minimum of five student ministry assignments. At least two assignments must be completed in a school setting.

Teacher Certification

The components of the Christian School Education program meet the requirements for teacher certification with the Association of Christian Schools International (ACSI).

Objectives of the B.A. (CSE) program

Graduates will be able to:

1. articulate the content and meaning of a Christian philosophy of education, recognizing how this is applied in the educational process.
2. assume the role of a classroom teacher demonstrating the effective use of classroom management techniques and familiarity with current principles for teaching and learning, giving evidence of skill in their use.
3. demonstrate knowledge of age appropriate curriculum and experiences for the elementary classroom.
4. evidence an ability to relate productively with students, parents, colleagues, and school administration.
5. model a life of maturing Christian faith worthy of being followed by students in a Christian classroom.

The Bachelor of Arts (Christian School Education) program of study is built upon a core of General Studies, Bible/Theology, and Professional courses as follows:

General Studies	credits
Life Skills	1
Health & Wellness	2
Fundamentals of English	3
Written Communication	3
Oral Communication	3
Literature of the Western World	3
History of Western Civilization	3
Introduction to Philosophy	3
General Psychology	3
Child Psychology	3
Educational Psychology	3
Computer Applications in Education	2
Introduction to Sociology	3
General Studies Electives	3-9

Bible/Theology	credits
Introduction to Bible Study	2
Biblical Literature	6
Synoptic Gospels	3
Acts	3
Pentateuch	3
Historical Books	3
Bible/Theology Electives*	12
Basic Christian Beliefs	3

*Bible electives must include courses in both Old and New Testaments. In some cases students may elect one theology course, coded BT or TH.

Professional	credits
Personal Evangelism	3
History & Philosophy of Christian Ed.	3
Philosophical Foundations of Ed.	3
Introduction to Ed. & Techniques	3
Instructional Methods and Media	3
Elementary Math Instruction	3
Elementary Reading Instruction	3
Elementary Science/Health Instruction	3
Language Arts for the Elementary School	3
Social Studies for the Elementary School	3
Legal & Ethical Issues in the School	2
Introduction to Learning Disabilities	2
Christian School Ed. Electives	4-6
Student Ministries	5
Student Teaching Experience	9

To this core B.A. (Christian School Education) students may add one of the following minors:

Minors Available	Page
Children’s Ministry	41
Christian Counselling	41
Global Ministry	41
Music Ministry	41
Spiritual Formation	41
Youth Ministry	41

BACHELOR OF THEOLOGY

The Bachelor of Theology is a specialized undergraduate degree with a primary concentration in biblical and theological studies. This focus includes a substantial introduction to biblical languages well beyond that which is possible in other programs of study. In addition, students will also benefit from a well-rounded foundation in general studies and a basic foundation in vocational ministry training. This degree is mainly intended to meet the educational needs of students preparing for graduate and postgraduate theological/biblical studies and a ministry in Christian higher education.

Purposes of the Th.B. degree

1. to provide students with preparation for continuing education which will lead to a life-long ministry in higher education.
2. to provide a theoretical and practical foundation for a life of intellectual and spiritual development that is biblically based, Christ-centred, and contextually relevant.

Objectives of the Th.B. degree:

Graduates will:

1. have a comprehensive knowledge of the Bible.
2. demonstrate an understanding of, and appreciation for, the central doctrines of the Christian faith and be able to articulate them clearly.
3. have a firm grasp of the historical and philosophical development of Christian doctrine.
4. be able to integrate skilfully, sound biblical exegesis with systematic and practical theology.
5. have a thorough working knowledge of, and competence in, the use of the tools and resources available for ongoing study and research.
6. feel confident in their ability to undertake graduate level study.
7. demonstrate a maturing Christian walk through the practice of prayer, the exercise of faith, edification through the Word, and obedience to the Holy Spirit.

The Bachelor of Theology degree consists of the following courses:

General Studies	credits
Life Skills	1
Health & Wellness	2
Written Communication	3
Oral Communication	3
Literature of the Western World	3
Research Methods	3
Greek Grammar	6
History of Western Civilization	3
Church History	3
Reformation Church History	3
History & Discipline of the Wesleyan Church	2
Introduction to Philosophy	3
Philosophy for Doing Theology	3
General Psychology	3
World View	3
Introduction to Sociology	3
Bible/Theology	credits
Introduction to Bible Study	2
Hermeneutics	3
Biblical Literature	6
Synoptic Gospels	3
Acts	3
Greek III – Syntax	3
1 Peter – a Biblical Exegesis	3
Pentateuch	3
Historical Books	3
Introduction to Hebrew	6
Bible Electives*	9-12
Basic Christian Beliefs	3
Systematic Theology	6
Doctrine of Holiness	3
Historical Theology	3
Contemporary Theologies	3
Apologetics	3
Professional	credits
Spiritual Formation	2
Personal Evangelism	3
Homiletics	3
Expository Preaching	3
Pastoral Counselling	3
Student Ministries	5
Total Credit Hours	128

*Bible electives must include courses in both Old and New Testaments.

Note: Major and minor programs may not be added to the Th.B. degree.

MAJOR PROGRAMS OF STUDY

CHILDREN'S MINISTRY MAJOR

The Children's Ministry Major program of study is specifically designed to equip students to serve the Church as ministers to children and to lead an effective children's ministry in a local church. It is philosophically grounded in Christ's love for children as expressed in His words as recorded in Matthew 19:14, Let the children alone, and do not hinder them from coming to Me; for the kingdom of heaven belongs to such as these (NASB).

Objectives of the Children's Ministry Major

Graduates will be able to:

1. interpret and apply the Word of God in ministry to children.
2. articulate clearly a biblically based philosophy of ministry to children.
3. develop and effectively lead a creative children's ministry program in a local church.
4. lead a child into a personal relationship with Jesus Christ.
5. disciple children in a growing relationship with Christ.
6. understand and apply in ministry the stages of faith and psychological development of children.

7. provide effective pastoral care for children and their families.
8. develop quality children's ministry curriculum.

The Children's Ministry Major program of study is built on the B.A.(Religion) or the B.A. (Christian Education) core curriculum and includes the following major specific courses:

Ministry to Children	3
Child Psychology	3
Teaching Children	3
Child Evangelism & Discipleship	2
Administration in Children's Ministry	2
Pastoral Care of Children	2
Family Life Ministry	2
Children's Ministry Elective	2
Supervised Ministry Experience	
Children's Ministry Focus	5

Total credit hours:	
B.A (Religion)	140
B.A. (Christian Education)	137

CHRISTIAN COUNSELLING MAJOR

A major in Christian Counselling is designed to train students in recognized counselling methods and techniques. The degree also emphasizes the importance of blending strong biblical and spiritual principles with appropriate therapeutic disciplines.

Objectives of the Christian Counselling Major

Graduates will:

1. develop competence and confidence in utilizing Christian counselling skills at an introductory level.
2. develop a philosophy of Christian counselling which is Christ-centred and therapeutically relevant.
3. complete a self-examination of personal preparation for an effective ministry in Christian counselling.
4. grasp counselling theory and a knowledge of basic skills.
5. be prepared to serve in a local church or to continue their education by pursuing a Master's level degree through which the student will further equip themselves for church based ministry or community based service.

Bethany Bible College has entered into articulation agreements with Indiana Wesleyan University, Asbury Theological Seminary, and Roberts Wesleyan College, by which completion of this degree will prepare a student for acceptance into one of these Master's level programs. This is not a degree program in professional psychology, nor is it a terminal degree for those who are pursuing licensure to practice.

The Christian Counselling Major program of study is built on the B.A.(Religion) or the B.A. (Christian Education) core curriculum and includes the following major specific courses:

Developmental Psychology	3
Child Psychology	3
Adolescent Psychology	3
Abnormal Psychology	3
Introduction to Counselling	
Theory & Practice	3
Pastoral Counselling	3
Family Counselling	2
Crisis Counselling	2
Marriage Counselling	2

Total credit hours:	
B.A. (Religion)	139
B.A. (Christian Education)	138

CHRISTIAN EDUCATION MAJOR

The Christian Education Major with a B.A. (Religion) degree is designed for individuals who are called to full time, ordained ministry in Christian education, primarily in the local church. In addition to increasing Christian service effectiveness, the program is designed to meet the demand for competent personnel who are trained to plan, organize, and administer a successful and growing Christian Education program to meet the needs of people of every age.

The explosion of knowledge and the accelerated trend toward multiple staff ministries necessitates particular course offerings incorporated in this program, which are designed to give expertise in the specific area of Christian education.

Purposes of the Christian Education Major

1. to acquaint the student with the fundamental principles of Christian education on the local church level.
2. to provide a basis for practical, contemporary ministry by means of Christian education courses and related subjects.
3. to provide personnel trained specifically to become ministers of Christian education in the local church or in other Christian education ministries.

Objectives of the Christian Education Major

Graduates will be able to:

1. develop a philosophy of Christian education which is Christ centred, Bible-integrated, student-related, and socially applied.

2. become grounded in the Scriptures and in other areas of knowledge with skills pertinent to the Christian education program.
3. understand the principles and methods of the teaching-learning process so that they may know how to apply them at the various age levels within the teaching ministry of the Church.
4. understand the educational agencies of the denomination, district, and local church so that they may know how each should be administered.
5. use educational resources, materials, facilities, and equipment in significant ways.
6. give leadership and administration in Christian education ministries.

The Christian Education Major program of study is built on the B.A. (Religion) core curriculum and includes the following major specific courses:

Introduction to Christian Education	3
History and Philosophy of Christian Education	3
Ministry to Children	3
Introduction to Youth Ministry	3
Ministry with Adults	2
Family Life Ministry	2
Christian Education Electives	4
Supervised Ministry Experience C.E. focus	5

Total credit hours 138

CHURCH PLANTING MAJOR

The Church Planting Major program of study is a four-year program designed to prepare students to lead growing, healthy, culturally-relevant church planting projects effectively.

Graduates are exposed to proven church planting and church growth principles, as well as to church planting systems that includes a strategy of "churches planting churches." To maximize the integration of theory and practice, students will serve in a church plant for a six-month supervised ministry experience, under the supervision of an effective church planter.

The Church Planting Major program of study is built on the B.A. (Religion) core curriculum and includes the following major specific courses:

Perspectives on Church Planting	3
Strategies in Church Planting	3
Models for Public Ministry	2
Empowering & Equipping Persons for Ministry	2
Mobilizing the Church for Evangelism & Assimilation	3
Principles for Effective Leadership	2
Preaching to the Unchurched	2
Supervised Ministry Experience	9

Total credit hours 135

Note: The Church Planting major is only available with the B.A. (Religion) degree.

GLOBAL MINISTRY MAJOR

The Global Ministry Major program of study is designed to equip students to serve in a cross-cultural ministry in any location of the world. Its focus is on mission in the Wesleyan Church and beyond. The program is grounded on the philosophy that affirms the commands of Jesus in Mark 16:15, "Go into all the world and preach the good news to all creation" and Matthew 28:19, "Go and make disciples of all nations."

Objectives of the Global Ministry Major

Graduates will:

1. be able to identify, understand, and articulate the central doctrines of the Christian faith.
2. understand the contemporary world scene and apply a biblical perspective to it.
3. remember and use an understanding of contemporary missiological principles in a ministry setting.
4. connect intercultural competence training with cross-cultural ministry practice.
5. relate accurately and proclaim convictionally God's word to a lost world.
6. value passionately and effectively evangelistic and discipleship ministry.
7. decide to become a model of Christ by practicing prayer, exercising faith, valuing the Word, obeying the Spirit, and living a life of public and private integrity.

8. remember and communicate a biblical philosophy of global ministry.
9. get excited about providing servant leadership for the local and international Church.
10. create a plan for becoming life-long learners.
11. be ready to pursue Masters level studies in related programs such as missiology, intercultural studies, or divinity.
12. come to see themselves as world-class missionaries.

The Global Ministry Major program of study is built on the B.A. (Religion) or B.A. (Christian Education) core curriculum and includes the following major specific courses:

Biblical Foundation of Mission	3
World Religions	3
Spiritual Conflict Resolution	3
Personal and Community Health	2
Cultural Anthropology	3
Supervised Ministry Experience	9
Principles and Practice of Mission	3
World View	3

Total credit hours:

B.A. (Religion)	135
B.A. (Christian Education)	137

MUSIC MINISTRY MAJOR

The full scope of Bethany's music training is focused on the needs of the evangelical church in general and The Wesleyan Church in particular. The Music Ministry Major has been developed to meet the demand for ministers who can provide music leadership vital to the church's primary goals of worship, evangelism, and Christian education.

Objectives of the Music Ministry Major

Graduates will be able to:

1. develop a philosophy of church music which is Christ-centred, Bible-integrated, and people oriented.
2. lead in worship in a variety of settings with competence.
3. give leadership in planning, coordinating, and directing major musical productions.
4. lead age-group choirs and demonstrate other skills required of a church musician, with specialization in one or two areas.

5. work effectively with a pastor or music committee to coordinate special music and musical events.
6. teach selectivity in choosing music for ministry.

Entrance Requirements

Applicants to the Music Ministry Major program are required to audition prior to final acceptance. For more information on auditions and other entrance requirements, contact the Admissions Department.

Ensemble Requirement

Where positions are available, Music Ministry Major students are required to participate in the College Chorale and/or College Chorale stage band for three years.

Recitals

Music Ministry Major students may be required to participate in group studio recitals each semester of applied instruction. Senior students may be

featured in a formal group recital. Solo recitals are not required but may be done on the recommendation of music professors and permission of the department head. Students participating in recitals must be enrolled in instruction that semester.

Department Events

Music Ministry Major and Minor students are expected to attend all Music Department sponsored recitals, seminars, lectures, and workshops (except in the case of a class conflict).

The Music Ministry Major program of study is built on the B.A. (Religion) or B.A. (Christian Education) core curriculum and includes the following major specific courses:

Applied Music	9
Basic Conducting	1
Choir Leadership	2
Church Music and Worship	3
Major Productions	2
Music Theory	6
Sight & Ear Training	2
Supervised Ministry Experience	
Music focus	5
Technical Training	2
Worship Leading	4

Total credit hours:	
B.A. (Religion)	143
B.A. (Christian Education)	145

PASTORAL MINISTRY MAJOR

The Pastoral Ministry Major program of study is specifically designed to equip and train students to be effective pastors and leaders in the church. It includes comprehensive and practical training for those preparing for senior, solo, associate, or assistant pastoral positions.

In addition to a foundation in general studies, the Pastoral Ministry Major equips students for effective ministry by requiring a course of study in Bible and theology, as well as classes in professional ministry training.

The College is committed to providing world-class training for students preparing for culturally relevant and effective pastoral ministry. Through the curriculum, the influence of knowledgeable College faculty, exposure to highly effective pastors, student ministry assignments and the six-month supervised ministry experience, this program prepares workers for the harvest;

preparation that stresses education and training of head, hands, and heart for pastoral ministry.

The Pastoral Ministry Major program of study is built on the B.A. (Religion) core curriculum and includes the following major specific courses:

Homiletics	3
Expository Preaching	3
Pastoral Ministry	3
Church Management	3
History & Discipline of The Wesleyan Church	2
Pastoral Ministry Electives	8
Supervised Ministry Experience	9

Total credit hours	135
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Note: The Pastoral Ministry major is only available with the B.A. (Religion) degree

YOUTH MINISTRY MAJOR

The teenage years are a unique time in one's life: a time of decision and discovery; a time of transition and change; a time of physical, mental, social, and spiritual development. Adolescents all over the world are in need of loving adults who can show them the love of God in a real way.

The purpose of the Youth Ministry Major program is to raise up professional youth workers to reach the youth of our world through instruction, training, and spiritual formation.

Objectives of the Youth Ministry Major

Graduates will:

1. experience practical ministry through engagement in the student ministry program.
2. experience practical instruction both in class and during hands-on exercises.
3. discover sound theology and philosophy that are foundational to an effective youth ministry.
4. learn how to administer pastoral care particularly to teenagers and their families.

5. address critical issues concerning ministry to adolescents.
6. learn skilful interpretation of the Word of God with appropriate application to the context of an adolescent.
7. be prepared to serve as an ordained minister in a local church or in other leadership capacities in a youth ministry setting.

Through this program students have the opportunity to inspire the next generation to make a difference in their world. The Youth Ministry Major program exposes students to hands-on ministry experiences and brings them into contact with experienced youth ministers from all over North America.

Students of the Youth Ministry Major program take numerous courses dealing exclusively with youth ministry including electives on such subjects as teens in crisis, global youth ministry, and urban youth ministry. They are also specially trained on a six-month internship under the

supervision of a youth minister/practitioner. The Youth Ministry Major program is academically, professionally, and practically rewarding.

The Youth Ministry Major program of study is built on the B.A. (Religion) or B.A. (Christian Education) core curriculum and includes the following major specific courses:

Introduction to Youth Ministry	3
Adolescent Psychology	3
Models of Youth Ministry	3
Youth Ministry Methods & Strategies	3
Leadership & Management in Youth Ministry	3
Youth Ministry Electives	4
Supervised Ministry Experience Youth focus	5
Total credit hours:	
B.A. (Religion)	137
B.A. (Christian Education)	138

MINOR PROGRAMS OF STUDY

Children's Ministry			Spiritual Formation	
Ministry to Children	3		Spiritual Formation	2
Child Psychology	3		Theology of Christian Spiritual Formation	3
Teaching Children	3		Readings in Christian Spirituality	2
Child Evangelism & Discipleship	2		Spiritual Formation & Prayer	2
Family Life Ministry	2		Spiritual Mentoring & Leadership	3
Children's Ministry Elective	2		Spiritual Formation & Social Justice	3
Supervised Ministry Experience ¹	3		Spiritual Formation & Discipleship	3
Christian Counselling			Youth Ministry	
Child Psychology	3		Introduction to Youth Ministry	3
Adolescent Psychology	3		Adolescent Psychology	3
Introduction to Counselling	3		Models of Youth Ministry	3
Pastoral Counselling	3		Youth Ministry Methods & Strategies	3
Family Counselling	2		Youth Ministry elective	2
Crisis Counselling	2		Supervised Ministry Experience ¹	4
Marriage Counselling	2			
Christian Education			NOTES:	
Introduction to Christian Education	3		1. Christian School Education students must take additional hours instead of the Supervised Ministry Experience requirement.	
Ministry to Children	3		2. Music Ministry Minor students must also:	
Introduction to Youth Ministry	3		• participate in College Chorale and/or College Chorale band for a minimum of one year.	
Ministry with Adults	2		• participate in recitals at the discretion of their professor.	
Family Life Ministry	2		• attend all Music Department events (except in the case of a class conflict).	
Christian Education elective	2		3. Music Ministry Minor students may take Technical Training or Worship Leading II instead of Choir Leadership, with permission of the Music Ministry Program Director	
Supervised Ministry Experience ¹	4			
Church Planting				
Perspectives on Church Planting	3			
Strategies in Church Planting	3			
Models for Public Ministry	2			
Mobilizing the Church for Evangelism & Assimilation	3			
Principles for Effective Leadership	2			
Preaching to the Unchurched	2			
Supervised Ministry Experience ¹	3			
Global Ministry				
World Religions	3			
Cultural Anthropology	3			
Principles/Practice of Missions	3			
World View	3			
Spiritual Conflict Resolution	3			
Cross Cultural Ministry	2			
Supervised Ministry Experience ¹	3			
Music Ministry²				
Music Theory	3			
Applied Music	6			
Basic Conducting	1			
Choir Leadership ³	2			
Sight & Ear Training	1			
Church Music & Worship	3			
Worship Leading	2			
Supervised Ministry Experience ¹	3			

ASSOCIATE OF ARTS

**Associate Professor
David Trouten
Chairman, General Studies Division**

An essential and integral part of achieving the College's mission involves teaching students what we believe, why we believe it, and instilling in them the skills necessary to teach these truths to others. Although it is true that the primary focus of the College is to prepare vocational ministers, we believe this is balanced by an emphasis on the first line of our mission statement (to prepare spiritual leaders for the Church of Jesus Christ) and a broader interpretation of the term "ministry."

The two-year Associate of Arts degree targets students who desire a quality educational experience, a strong spiritual environment, and a small, intimate campus but who may not be called to full-time ministry. Credits earned upon completion of this program can be applied toward any four-year degree program at Bethany Bible College or to a degree program at another Christian or public university. Students who plan to further their education elsewhere beyond the Associate of Arts degree should contact the university or college where they intend to complete their bachelor's degree to discuss credit transfer into their desired program of study. The A.A. degree is also an opportunity for students who do not have the desire to pursue a four-year degree to achieve a more limited educational experience in the general education field for personal and professional growth.

Objectives of the Associate of Arts degree

Graduates will:

1. have a foundation in general education courses.
2. be adequately prepared for continuing education in an arts related field.
3. receive quality education in a Bible college context for enriched spiritual growth and development.

The Associate of Arts degree consists of the following courses:

General Studies	credits
Life Skills	1
Health & Wellness	2
Written Communication	3
Literature of the Western World	6
Oral Communication	3
History of Western Civilization	6
Fundamentals of Math	3
Fundamentals of Music	3
Introduction to Philosophy	3
General Psychology	3
Introduction to Sociology	3
General Studies electives	12

Bible/Theology	credits
Biblical Literature	6
Basic Christian Beliefs	3
Bible/Theology elective	3
Student Ministries	2

Total credit hours	62
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Articulation Agreement

Bethany has entered into an articulation agreement with Houghton College's main campus in Houghton, N.Y.

The agreement states, "A student with an A.A. degree will have satisfied all core requirements (Integrative Studies) for a Houghton College bachelor's degree. Students who transfer at least 60 hours that are applicable towards a bachelor's degree will automatically be classified as juniors . . . For most Houghton College academic programs, graduation in four semesters is the norm with good advisement, but for selected academic programs it is less likely."

EXTREME DISCIPLESHIP

Mr. Michael MacNeil
Program Director

This program offers the student the opportunity to experience spiritual transformation, to learn basic biblical and theological truths, and to participate in life-changing ministry opportunities. The Extreme Discipleship program is a one semester (certificate program) or two semester (diploma program) learning experience that will prepare students for life-long learning and ministry.

Students are immersed in a discipling/mentoring environment under the ministry of the Program Director. They will develop a pattern of spiritual discipline and personal devotional life that will deepen their walk with the Lord and develop a passion for Kingdom building.

Admission Information

For admission to this program, a student must meet the academic requirements outlined under Academic Requirements in the Admissions Information section, must be committed to personal spiritual growth, and must be committed to becoming an extreme disciple for Christ.

The Extreme Discipleship Program consists of the following courses:

1st Semester (Certificate)

Biblical Literature I or II	3
Introduction to Bible Study	2
Personal Evangelism	3
Spiritual Walk	3
Student Ministry	1

Total credit hours 12

2nd Semester (Diploma)

Successful completion of the Certificate Program and the following.

Approved Electives	9
Biblical Literature I or II	3
Student Ministry	1

Total credit hours 13

Certificate students earn a minimum of twelve credit hours while diploma students earn a minimum of twenty-five credit hours.

The Student Ministry credit is earned for participation in weekly ministry and the ministry trip. Weekly ministry includes intensive preparation for, and participation in, ministry opportunities. Students are evaluated on their performance. The ministry trip is a week long experience in an urban setting.

Diploma students may elect nine credit hours of approved electives.

DIVISIONS OF INSTRUCTION

Course Numbering

Courses are classified in the following manner:

- First-year courses - 100s
- Second-year courses - 200s
- Third-year courses - 300s
- Fourth-year courses - 400s

300-400 numbered courses (upper division) will need to be preceded by 100-200 (lower division) course preparation.

Students may register for a course that is one year above their classification provided necessary prerequisites have been met and only with permission from the professor and the Academic Dean. Any course may be withdrawn due to insufficient enrollment

Abbreviations

BT	Bible/Theology	IS	Independent Study	PS	Psychology
CE	Christian Education	MA	Mathematics	RE	Religion
CP	Church Planting	MI	Missions	SC	Science
CSE	Christian School Ed	MU	Music	SM	Student Ministry
EN	English	NT	New Testament	SO	Sociology
GR	Greek	OT	Old Testament	TH	Theology
GS	General Studies	PH	Philosophy	YM	Youth Ministry
HI	History	PM	Pastoral Ministry		

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DIVISION OF BIBLICAL & THEOLOGICAL STUDIES

Dr. Kenneth F. Gavel, Chairman

Introduction to Bible Study (BT 101) introduces the basic principles of inductive Bible study. Emphasis is also placed on identifying, understanding, and interpreting the various types of literature found in the Bible.

2 credit hours

Every semester

Hermeneutics (BT 301) uses and builds upon the skills developed in Introduction to Bible Study. This genre-sensitive course leads students into greater depth and breadth in their study of Scripture. Some of the most important advanced study methods of interpretation from the past and present are presented and evaluated, and opportunity is given to apply some of these to the biblical text. The benefits and weaknesses of both modernism and post-modernism are treated. Prerequisite: Introduction to Bible Study.

3 credit hours

Alternate years, fall

Biblical Foundation of Mission (BT 304) provides a general introduction to the biblical and theological foundations upon which the modern missions movement is built. A range of theological themes and biblical passages focuses on the idea of mission, resulting in a biblically based theology of mission. This course also introduces the study of Christian apologetics. Prerequisites: Biblical Literature I and II and Basic Christian Beliefs.

3 credit hours

Alternate years, spring

OLD TESTAMENT

Biblical Literature I (OT 101) is a comprehensive survey of the Old Testament. Problems relating to its proper understanding are considered.

3 credit hours

Every semester

Pentateuch (OT 201) is a detailed study of the content and spiritual significance of the first five books of the Bible (Genesis through Deuteronomy). Prerequisite: Biblical Literature I.

3 credit hours

Annually, fall

Historical Books (OT 202) is a detailed study of the content and spiritual significance of the books of Joshua through Esther. Prerequisite: Biblical Literature I.

3 credit hours

Annually, spring

Major Prophets (OT 303) studies the prophets Isaiah, Jeremiah, Ezekiel, and Daniel, with careful examination of the religious, moral, and civil decline of the Hebrew nation. Prerequisites:

Biblical Literature I and Introduction to Bible Study. Recommended: Historical Books.

3 credit hours

Alternate years, fall

Minor Prophets (OT 304) studies the writings of the twelve minor prophets by considering their historical backgrounds and messages. Their writings are applied to similar conditions today. Prerequisites: Biblical Literature I and Introduction to Bible Study. Recommended: Historical Books.

3 credit hours

Alternate years, spring

Introduction to Hebrew I (OT 305) is an introduction to the major original language of the Old Testament. Basic vocabulary and grammar are covered by working directly with selected passages from the biblical text.

3 credit hours

Alternate years, fall

Introduction to Hebrew II (OT 306) is a continuation of Introduction to Hebrew I. The emphasis on working directly with biblical passages is continued as more advanced vocabulary, grammar, and text structures are examined. Prerequisite: Introduction to Hebrew I.

3 credit hours

Alternate years, spring

Psalms (OT 404) is a study of Hebrew poetry for literary and spiritual value. Prerequisites: Biblical Literature I and Introduction to Bible Study.

3 credit hours

Alternate years, spring

Wisdom Literature (OT 405) is an exegesis and exposition of Job, Proverbs, Ecclesiastes, and Song of Solomon. Prerequisites: Biblical Literature I and Introduction to Bible Study.

3 credit hours

Alternate years, fall

Genesis (OT 407) provides a careful study of the message of Genesis, the foundational book of both the Old and New Testaments, with an emphasis on how it was understood in ancient Israel and what it means for the contemporary Christian. Prerequisites: Biblical Literature I and Introduction to Bible Study.

3 credit hours

Alternate years, spring

Ezekiel (OT 409) provides a careful study of the message of Ezekiel, a great prophet who ministered before, during, and after the dramatic conquest of Judah by the Babylonians in 587 B.C. Understanding how and why he addressed his own times can form a solid basis for prophetically addressing contemporary culture and fellow Christians. Prerequisites: Biblical Literature I and Introduction to Bible Study. Recommended: Historical Books.

3 credit hours

Spring seminar

The Old Testament's Message for Today (OT 410) gives a theological overview of the various sections of the Old Testament and of how each fits into the total message of the Bible. Special attention is given to the relevance of the Old Testament for the life of the Church today. Prerequisites: Biblical Literature I and Introduction to Bible Study. 3 credit hours Spring seminar

Jeremiah (OT 413) analyzes the contents of Jeremiah against the background of the catastrophic decline and fall of the southern kingdom of Judah in the early 580s B.C. Prerequisites: Biblical Literature I and Introduction to Bible Study. Recommended: Historical Books. 3 credit hours Spring seminar

NEW TESTAMENT

Biblical Literature II (NT 101) is a comprehensive survey of the New Testament. Problems relating to its proper understanding are considered. 3 credit hours Every semester

Synoptic Gospels (NT 203) centres on the life of Christ as seen through a careful study of the Gospels of Matthew, Mark, and Luke. Particular attention is given to the unique historical and theological contributions of each of the synoptic Gospels. Key themes are surveyed. Prerequisite: Biblical Literature II. 3 credit hours Annually, fall

Acts (NT 204) considers the beginning of the Christian Church, including the places and personalities involved, and provides a background for a better understanding of Paul's Epistles. Prerequisite: Biblical Literature II. 3 credit hours Annually, spring

Letters of Paul A (NT 305) is an inductive survey which examines the Epistles of Paul to the Thessalonians, Galatians, Ephesians, Philippians, Colossians, and Philemon. Emphasis is placed on identifying and understanding literary structure, main themes, and their significance for today. Prerequisites: Biblical Literature II and Introduction to Bible Study. Recommended: Acts. 3 credit hours Alternate years, fall

Letters of Paul B (NT 306) is an inductive survey which examines the Epistles of Paul to the Corinthians, Timothy, and Titus. Emphasis is placed on identifying and understanding their literary structure, main themes, and their significance for today. Prerequisites: Biblical

Literature II and Introduction to Bible Study. Recommended: Acts. 3 credit hours Alternate years, spring

General Epistles (NT 307) is an inductive study which surveys the biblical doctrines and spiritual truths contained in the letters of James, I and II Peter, and Jude. Prerequisites: Biblical Literature II and Introduction to Bible Study. 3 credit hours Alternate years, fall

Romans (NT 401) is an in-depth study of Paul's theological positions developed throughout this important book. Prerequisites: Biblical Literature II and Introduction to Bible Study. 3 credit hours Annually, fall

Hebrews (NT 402) provides thorough study of the doctrine of the atonement giving special attention to Old Testament types and shadows. Prerequisites: Biblical Literature II and Introduction to Bible Study. 3 credit hours Alternate years, fall

Johannine Literature (NT 403) is a detailed study of the Gospel of John and the three Epistles of John emphasizing literary structure, historical, social, and religious context, and primary doctrines. Prerequisites: Biblical Literature II and Introduction to Bible Study. 3 credit hours Alternate years, spring

Greek III - Syntax (NT 404) carefully reviews and builds upon Greek Grammar I and II. This course introduces new vocabulary and covers more advanced grammatical forms and concepts, greatly enhancing the student's ability to translate and interpret the Greek New Testament. Selected New Testament passages are exegeted, both to illustrate the theoretical principles presented and to facilitate the excitement of inductive learning. Prerequisites: Greek Grammar I and II. 3 credit hours Alternate years, fall

I Peter—Greek Exegesis (NT 405) is a thorough study of Peter's first epistle based on its Greek text. Its language, both vocabulary and grammar, along with its larger rhetorical divisions will be explored as a way to gain a better understanding of its individual statements and especially its overall message. Prerequisites: Greek III - Syntax. 3 credit hours Alternate years, spring

Revelation (NT 406) studies various approaches to the apocalypse with an emphasis on the spiritual encouragement of John's message. Prerequisites: Biblical Literature II and Introduction to Bible Study. 3 credit hours Alternate years, spring

James (NT 408) is an in-depth study of the biblical doctrines and spiritual truths contained in the book of James. Prerequisites: Biblical Literature II and Introduction to Bible Study.
3 credit hours Spring seminar

I Peter (NT 409) is a critical and exegetical study of 1 Peter. Narrative analysis, specifically structuralism, is applied to the story underlying I Peter as an aid to the understanding of its theology and worldview. Careful attention is given to the flow of its argument and its practical message for the first century and today. Prerequisites: Biblical Literature II and Introduction to Bible Study.
3 credit hours Alternate years, fall

THEOLOGY

Basic Christian Beliefs (TH 203) lays the foundation of a firm belief in the Christian religion. It introduces the student to the basic doctrines of the Bible and furnishes evidence which supports the divine origin of the doctrines, morals, and institutions of Christianity.
3 credit hours Every semester

Theology of Christian Spiritual Formation (TH 203) explores the concept of Christian spiritual formation from various Christian traditions, historical periods, and selected key figures. Emphasis is also placed on key theological doctrines in relation to human and social transformation. Prerequisites: Spiritual Formation and Basic Christian Beliefs.
3 credit hours alternate years, fall

Systematic Theology I (TH 305) treats the nature and sources of theology. Considered are the problems of knowledge and authority, the proper approach to the Bible as God's written revelation, and the doctrines of God, creation, and anthropology. Prerequisite: Basic Christian Beliefs.
3 credit hours. Annually, fall

Systematic Theology II (TH 306) is a continuation of Systematic Theology I, focusing on doctrines regarding the nature of sin, the person and work of Jesus Christ, the atonement, the nature and function of the Holy Spirit in the life of the believer, sanctification and the Christian life, the nature of the church, and eschatology. Prerequisites: Basic Christian Beliefs and Systematic Theology I.
3 credit hours Annually, spring

Contemporary Theology (TH 403) is a study of contemporary movements in theology. Primary attention is given to liberation, feminist, process,

and other modern theologies, particularly as they articulate their doctrine of God, humanity, and salvation. Prerequisite or co-requisite: Systematic Theology I.
3 credit hours Alternate years, fall

Historical Theology (TH 404) focuses particularly on the connection between theological thinking and the historical situation in which that thinking developed. This course introduces the student to key developments in the history of Christian thinking and practice, giving particular attention to the way in which historical theology informs the shape of theology today. The course includes a survey of the four broad periods of the history of Christian thought, identifying historical background, key theological developments, individual theologians, and the theological schools of thought of each period. The course also includes a selective engagement with key figures associated with each period. Prerequisite or co-requisites: Systematic Theology I and II. Recommended: Church History.
3 credit hours Alternate years, spring

Apologetics (TH 405) introduces the theory and practice of giving an explanation for why Christians believe what they do. The course includes an overview of four methods of doing apologetics. These principles and models are illustrated through the development of specific arguments for the Christian faith. Prerequisites or co-requisites: Systematic Theology I and II. Recommended: Worldview.
3 credit hours Alternate years, spring

Doctrine of Holiness (TH 411) offers an intensive study of Christian perfection from a Wesleyan perspective in its biblical, doctrinal, and practical aspects. Prerequisites: Systematic Theology I and II.
3 credit hours. Annually, spring

Greek Grammar II (GR 302) is a continuation of Greek Grammar I. Prerequisite: Greek Grammar I
3 credit hours Alternate years, spring

HISTORY

History of Western Civilization I (HI 201) offers a survey of Western Civilization from its beginnings to the Renaissance and European expansion.
3 credit hours Annually, fall

History of Western Civilization II (HI 202) offers a survey of Western Civilization from the Protestant Reformation to the present.
3 credit hours Annually, spring

Church History (HI 303) is a general survey of the history of the Church from apostolic times to the present day. Attention will be given to the missionary endeavours of the church.
3 credit hours Annually, fall

History and Discipline of The Wesleyan Church (HI 403) provides an overview of the history of the Wesleyan movement. The main focus of study for the period of 1843 to the present is the development of what is now called The Wesleyan Church. The course also seeks to assist in the understanding and application of *The Discipline*.
2 credit hours Annually, spring

Reformation Church History (HI 405) is a careful survey of the major figures, events, predecessors, and consequences of the 16th century Protestant Reformation. Attention will be given to the Magisterial reformers, the Anabaptist movement, and the Roman Catholic Counter-Reformation. Similarities and differences in theology and worship practices will be explored. Prerequisite: Church History.
3 credit hours Alternate years, spring

MATH / SCIENCE

Fundamentals of Mathematics (MA 109) includes a study of problem solving, logic, set theory, numeration, and statistics. The course is central to a comprehensive elementary and middle school mathematics curriculum.
3 credit hours Annually, spring

Computer Applications in Ministry (SC 201) introduces the student to a wide range of software that will be of use in a ministry context. Proper utilization of the software as well as functionality will be highlighted. The course flow will prepare the student to contribute in a practical way in a ministry that needs to make

technology decisions. The software covered will focus on the Microsoft Office suite, but will also touch hardware and networking issues, worship presentation, image editing, audio editing, communications, video editing, and various software utilities.
2 credit hours Every semester

Computer Applications in Education (SC 202) is an introduction to the use of computer technology for instructional and administrative purposes. Emphasis is placed on evaluating instructional software and hardware, various types of computer-based instructional strategies, and using software tools to solve educational problems.
2 credit hours Spring seminar

PHILOSOPHY

Introduction to Philosophy (PH 201) acquaints the student with the terminology and the significant problems of the field of philosophy.
3 credit hours Alternate years, spring

Ethics (PH 202) is a study of the basic principles of ethical conduct as applied to personal and social problems. A definite Christian emphasis is given to the course.
3 credit hours Alternate years, spring

Philosophy for Doing Theology (PH 302) provides exposure to some of the essential philosophical concepts and distinctions necessary in order to understand theology. Although the course focuses on philosophy, the content is determined by how theologians have been influenced by, and used, philosophy. The course looks selectively at philosophers and philosophical movements as they have influenced such key Christian doctrines as God, Christ, and human beings. Pre-requisites: Introduction to Philosophy and Basic Christian Beliefs.
3 credit hours Alternate years, fall

PSYCHOLOGY

General Psychology (PS 104) is a study of the behaviour of organisms from the simple stimulus/response mechanism to the human mind in its reactions to conditions and environment.
3 credit hours Annually, fall

Developmental Psychology (PS 205) discusses major theoretical concepts and evidence-based insights pertaining to lifespan development. It focuses on key perspectives related to foundational theories and methods, and

considers various aspects of individual growth from prenatal development to adulthood. Particular emphasis is placed on factors that impede and foster healthy development/adjustment in children, adolescents, and young adults. Prerequisite: General Psychology.
3 credit hours Alternate years, spring seminar

Introduction to Counselling Theory and Practice (PS 301) gives an overview of counselling theory, and reviews and practices the skills of being a good helper and counsellor. The integration of theology and psychology is considered and foundational understanding of people and what is needed to promote healing is studied and practiced. Prerequisite or co-requisite: General Psychology, or be a mature student.
3 credit hours Alternate years, fall

Child Psychology (PS 302) is a study of child growth from birth to puberty with particular consideration given to developmentalism as a theoretical model. Prerequisite: General Psychology (prerequisite for Counselling majors: Developmental Psychology).
3 credit hours Alternate years, fall

Adolescent Psychology (PS 303) discusses adolescent development and issues. Some of the problems and challenges of adolescence are investigated and treatment and intervention approaches recommended. Prerequisite: General Psychology (prerequisite for Counselling majors: Developmental Psychology).
3 credit hours Alternate years, spring

Educational Psychology (PS 402) acquaints students with various learning theorists and models of learning. It also addresses pupil variability, its measurement and evaluation, and student motivation. Prerequisite: General Psychology.
3 credit hours Alternate years, spring

Abnormal Psychology (PS 403) is designed to provide the student with a basic understanding of abnormal human behaviour. Models of abnormal behaviour, methods of classification of mental disorders, and approaches to treatment of these disorders are discussed. Prerequisites: General Psychology (prerequisite for Counselling majors: Child Psychology and Adolescent Psychology).
3 credit hours Alternate years, spring

Family Counselling (PSPM 408) provides an introduction to the field of family counselling from a Christian perspective. The focus is on the practical side of counselling theory and practice. Prerequisite: General Psychology, or be a mature student.
2 credit hours Alternate years, spring

Crisis Counselling (PSPM 410) seeks to provide both theoretical and practical approaches to crisis intervention and counselling. Prerequisite: General Psychology, or be a mature student.
2 credit hours Alternate years, spring

Marriage Counselling (PSPM 412) is designed to give the counsellor/pastor a review of the issues involved in premarital and marriage counselling. Different models are reviewed and time is given to understand and practice processes and interventions used in marriage counselling. Prerequisite: General Psychology, or be a mature student.
2 credit hours Alternate years, spring seminar

SOCIOLOGY

Introduction to Sociology (SO 221) studies social systems and their development from early times to the present. The course is designed to enhance the student's appreciation of the various forms of social life as well as show the complex forces at work within the scope of a dynamic society.
3 credit hours Annually, fall

Cultural Anthropology (SO 309) is an introductory anthropology course taught from a Christian perspective. The focus of the course is to understand and appreciate more deeply those in other cultures as well as more readily adjust and labour effectively among them. The practical component of this course is the introduction to and the completion of an ethnography, which will be conducted in a social situation within the surrounding community. Prerequisite: Introduction to Sociology.
3 credit hours Alternate years, spring

Marriage and Family Life (SO 321) seeks to provide helpful information to those anticipating marriage. It also attempts to provide insights for those in the church setting who will do premarital counselling.
1 credit hour

Child Evangelism and Discipleship (CE 314) studies the essentials of leading a child to Christ and provides the student with principles and methods of effective teaching and guidance of children as they grow in Christ. Prerequisite: Introduction to Christian Education.
2 credit hours Alternate years, spring

Spiritual Formation and Discipleship (CEPM 315) focuses on specific issues of Christian discipleship within a local body of believers. Emphasis is on developing disciples of Jesus who are spiritually whole. Includes developmental issues concerning various stages of life in relationship to discipleship. Prerequisites: Spiritual Formation and General Psychology.
3 credit hours Alternate years, spring

Spiritual Formation and Social Justice (CEPM 401) explores the practical engagement of wider social issues as a means of personal spiritual growth and outward expression of love for God and others. Issues addressed include the meaning of the Gospel, holiness, and being a Christian in relation to issues such as poverty, racism, gender, and other social problems. Prerequisites: Spiritual Formation, Basic Christian Beliefs and Introduction to Sociology.
3 credit hours Alternate years, spring

Pastoral Care of Children (CEPM 405) examines ministry to children and their families in various life situations. Topics covered include worship with children, understanding children's spiritual needs, and building relationships with children. Prerequisite: Introduction to Christian Education.
2 credit hours Alternate years, spring

Ministry with Adults (CE 407) studies adult development, the needs and interests of adults at various stages of the life cycle, the organization of the church to serve adults, and the means of enlisting and empowering adults for ministry in the local church.
2 credit hours Alternate years, spring

Senior Adult Ministry (CE 408) explores the contemporary societal and natural life dimensions that impact the aging process of individuals. Special attention is given to physical, mental, emotional, financial, and spiritual needs of senior adults.
2 credit hours

Family Life Ministry (CE 409) explores the sociological, psychological, and spiritual dynamics of family life and ministry for, to, and with families. Special emphasis is given to equipping families for discipleship in the home, education for parenting, and intergenerational

ministry in the church. Prerequisite: Introduction to Christian Education.
2 credit hours Alternate years, spring

Administration in Children's Ministry (CE 411) provides the student with the basics of administering a children's ministry program, including budgeting, working with volunteers (recruiting, screening, developing, and equipping). Prerequisite: Ministry to Children.
2 credit hours Alternate years, spring

Teaching Children (CE 412) examines the foundations of and the strategies for teaching children. Particular emphasis is given to the development and evaluation of curriculum. Prerequisite or co-requisite: Ministry to Children.
3 credit hours Alternate years, fall

Supervised Ministry Experience (CE 425) is an intensive six-month experience of practical ministry in a Christian education context in the local church or another approved setting directly related to the student's vocational goals. Students work under the direction of a field supervisor and the Program Director. The Supervised Ministry Experience is tailored to meet the needs of the various majors within the B.A. (CE) degree program of study and may have an additional two letter prefix to designate that major (e.g. CEMM 410). Limited to senior students.
9 credit hours Every semester

DEPARTMENT OF CHRISTIAN SCHOOL EDUCATION

Mr. Douglas Graham
Program Director

Introduction to Education and Techniques (CSE 102) introduces prospective teachers to the ministry and profession of teaching in the Christian school and classroom. Emphasis is placed on the role of the teacher as well as principles and practices related to classroom environmental and management matters, discipline, the home/school relationship, lesson preparation, and student assessment.
3 credit hours Annually, spring

Instructional Methods and Media (CSE 201) surveys strategies for inspiring learning in the student and the effective delivery of lessons by the teacher. Particular attention is given to active learning as it relates to instructional techniques, the conducting of class time, the use of cooperative group work, the review and mastery of information, as well as the development of thinking skills. Attention is also given to the

aspects of private Christian schooling within the Canadian legal context. Some attention is given to present and historical constitutional provisions affecting the nature of religious education as a whole in Canada. Emphasis is placed on legal issues affecting the Christian school, its teachers, students, and constituency. Consideration is also given to professional ethical standards valued within education and particularly the Christian school.

2 credit hours Alternate years, spring seminar

Student Teaching Experience (CSE 425) provides the student with fourteen weeks observing and teaching in Christian school classrooms at two different grade levels. Students teach under the direction of a qualified cooperating teacher and the supervision of the Program Director. The Student Teaching Experience may not be completed until all other Christian School Education requirements have been completed.

9 credit hours Every semester

DEPARTMENT OF CHURCH PLANTING

Dr. Stephen Elliott
Program Director

Perspectives on Church Planting (CP 200) is designed to help students determine whether they are called and gifted to be church planters. This is an overview course and includes the biblical basis of church planting, the motivation for church planting, the profile of an effective church planter, identifying personal strengths and weaknesses, church planting strategies, and an introduction to church planting systems.

3 credit hours Alternate years, fall

Strategies in Church Planting (CP 300) explores a broad range of effective strategies for church planting enabling the future planter to determine the model most effective for his or her plant. Areas to be covered include understanding the importance and value of a church planting system and exploring church planting models.

3 credit hours Alternate years, spring

Models for Public Ministry (CP 305) explores a variety of models to determine the most effective model for a specific church plant. Students cover topics such as models of worship for the church planting context, exploring media potential, and exploring support services.

2 credit hours Alternate years, fall seminar

DEPARTMENT OF GLOBAL MINISTRY

Dr. William Peed
Program Director

Personal and Community Health (MI 201) is an introductory course in the rudiments of hygiene, good nutrition, basic medication, and medical procedures for common health problems in overseas environments. The course also includes St. John Ambulance First Aid training (additional cost).

2 credit hours Alternate years, spring seminar

Cross Cultural Ministry (MI 310) offers exposure to a cross-cultural setting involving observation and practical service. The course, required for global ministry minors, gives the opportunity to experience first-hand a cross-cultural ministry setting, usually outside North America. Normally, this experience is realized during the spring break of the student's junior or senior year. The student will serve under an experienced missionary or host country leader as well as work with the Global Ministry Program Director, who will travel with the students and serve as facilitator. Some classroom work is required prior to and after the on-site work.

2 credit hours Alternate years, spring

Spiritual Conflict Resolution (MI 402) examines the spiritual encounter with demonic power by reflecting biblically, theologically, historically, and culturally on the topic. The believer's identity and authority in Christ are explored as well as techniques to counter the influence of demons in the life of believers. Defensive and offensive postures of the missionary are also examined. The practical focus of the course is two-fold: to help the student experience and maintain complete freedom in Christ, and to consider the missiological implications spiritual conflict resolution has to the training for modern day mission. Prerequisite: Worldview.

3 credit hours Alternate years, spring

Principles and Practice of Mission (Applied Anthropology) (MI 405) applies the basic principles of cultural anthropology to the work of the Christian missionary. Factors relating to anthropology, psychology, and intercultural communications are considered in relation to culture and the practice of mission. Prerequisite: Cultural Anthropology.

3 credit hours Alternate years, spring

DEPARTMENT OF MUSIC MINISTRY

Mr. David Klob
Program Director

Beginner Voice (MUV 101) is designed to teach students the basics of voice production including breathing, diction, and tone production.
1 credit hour Every semester

Fundamentals of Music (MU 102) introduces the basics of music with an emphasis on practical application. Designed with the Christian leader in mind, this course will provide the resources needed to interpret the hymnal and chorus book. Elements included are note reading, key signatures, chord charts, and rhythms as found in the hymnal. This course may be exempted by exam. It is not sufficient preparation for Music Theory I.
3 credit hours Every semester

Rudiments of Music (MU 112) is a remedial, intensive course covering the rudiments of music in preparation for Music Theory I. Elements include major scales and triads, key signatures, simple chord progressions, and simple and compound meter. May be exempted by exam.
3 credit hours Annually, fall

College Chorale (MU 176/276) is an ensemble of mixed voices performing a wide range of Christian literature. In sectional and full group rehearsals, devotions, social events and retreats, students are prepared to minister through music and testimony at various times throughout the year. A student may obtain one academic credit at the end of the second semester of each full-year membership. This may be repeated for a total of two credits. Students may also receive one Student Ministry credit for each full year of participation. This may also be repeated for a total of two Student Ministry credits.
0 or 1 credit hour Annually, fall to spring

Basic Conducting (MU 224) studies foundations of conducting applicable instrumentally as well as chorally. These basics are developed through practical assignments as well as an additional one-hour lab each week. Video-taping of some conducting is done. Prerequisite: Rudiments of Music or equivalent.
1 credit hour and 1 hour lab weekly Alternate years, fall

Sight & Ear Training I (MU 231) develops the elementary skills needed to sing melodies and clap rhythms at sight. Training in aural recognition of intervals and chords is included, as well as rhythm dictation. Students are required to attend an additional one-hour lab each week. Prerequisite: Rudiments of Music or equivalent.
1 credit hour Alternate years, fall

Sight & Ear Training II (MU 232) continues through similar materials and the approach used in MU 231. This course continues growth and confidence as students see continued development in these very critical areas of practical musicianship. Students are required to attend an additional one-hour lab each week. Prerequisite: Sight & Ear Training I.
1 credit hour Alternate years, spring

Music Theory I (MU 235) is designed to increase a student's usable musical skills. It covers notational systems, the several types of scales, an introduction to writing in the four-part chorale style, and an emphasis on analytical skills. Some elementary composition is also included. Prerequisite: Rudiments of Music or placement by exam.
3 credit hours Alternate years, fall

Music Theory II (MU 236) continues the development of the student's skills. It covers the four-part chorale style, harmonic progression, the use of various types of seventh chords, elements of musical style, and modulation. The course parallels Grade 3 Harmony of the Canadian RCM examination board. Prerequisite: Music Theory I or placement by exam.
3 credit hours Alternate years, spring

Technical Training (MU 307) is designed to familiarize the music director/pastor with the applications possible through today's technology for use in church ministries. This course includes principles and functional use of sound technology, MIDI applications, the use of computer transcription software, and the exploration of other keyboard/computer capabilities.
2 credit hours Alternate years, spring seminar

Choir Leadership (MU 395) develops the gestures learned in Basic Conducting. Group techniques, rehearsal procedures, and performance practices are built on this foundation through classroom lecture and demonstration. A major conducting project is included. Prerequisites: Basic Conducting & a voice credit.
2 credit hours Alternate years, spring

Worship Leading I (MU 401) is designed to prepare ministers of music to meet the demands of worship leading in the local church, youth and camp meetings, rallies, and other group settings. The course emphasises the practical aspects of worship leading and preparing worship teams, handling transitions, effective rehearsal skills, and technical coordination. CCLI licensing is also covered. Prerequisites: Basic Conducting and Music Theory I or permission of Music Program Director.
2 credit hours Alternate years, fall

DEPARTMENT OF PASTORAL MINISTRY

Dr. Stephen Elliott
Program Director

Worship Leading II (MU 402) builds on the foundations established in Worship Leading I but involves more intensive, practical application with evaluation. Students are expected to participate in extra curricular activities as available through College-organized opportunities, i.e. orchestra, choir, Encounter, and chapel. Prerequisite: Worship Leading I.

2 credit hours Alternate years, spring

Church Music & Worship (MU 450) helps develop a Christ-centred, biblically integrated, people oriented perspective of church music and worship. Approach includes biblical foundations and historical perspectives along with contemporary reflection. Prerequisite: Basic Christian Beliefs.

3 credit hours Annually, spring

Major Productions (MU 453) is an overview course designed to supply students with practical advice in preparing for and presenting theatrical productions with counsel in the possible challenges encountered in play production in the church. Topics include: producing, directing, organization, scenery construction, stage techniques, stage makeup, costuming, stage properties, settings, stage movement, lighting basics, script choice, and cost effective budgeting. This "basics" course concentrates on the importance of theatre and performance for both its spiritual and entertainment value.

2 credit hours Alternate years, spring seminar

Applied Music - Guitar instruction is offered in recognition that many contemporary worship settings are band driven. Instruction is given in chord building, the mood of chords, as well as strumming technique. Instruction is given from the perspective of worship ministry and philosophy.

1 credit hour Every semester

Applied Music - Piano studies offer two foci. In addition to the study of classical repertoire and the development of technique, hymn-style improvisation is encouraged and taught. In addition, all music ministry major and minor students will take at least one semester of chording and chord chart reading in preparation for contemporary band ensemble.

1 credit hour Every semester

Applied Music - Voice studies are designed to develop solid technique, basic musicianship, and communication skills. Though classical studies are offered, the focus is ministry oriented with a goal of preparing students for leadership in worship and with choir ministry.

1 credit hour Every semester

Homiletics (PM 301) introduces the student to the art of preaching. Emphasis is placed on the principles governing the preparation and delivery of sermons as well as the spiritual development of the preacher. Students practice preaching in the class and are coached by both their peers and professor. Prerequisite: Oral Communication.

3 credit hours Annually, fall

Expository Preaching (PM 302) builds on skills developed in Homiletics by offering training and practice in the art of preaching and exploring practical procedures in expository preaching. Prerequisite: Homiletics.

3 credit hours Annually, spring

Mobilizing the Church for Evangelism and Assimilation (PM 305) explores the purpose and methods of evangelism in the context of the local church. Basic church growth principles are evaluated as well as various methods for effectively reaching the lost within the community. The biblical foundation for the church's responsibility to take the gospel to every person is laid. The role of the pastor in leading the congregation to develop and implement an overall strategic is emphasized.

3 credit hours Alternate years, spring

Principles for Effective Leadership (PM 306) explores the unique demands of leadership in the local church, including a study of servant leadership, biblical principles of leadership, the personal development of leadership skill/ability, exploring personal leadership style, and the practice of highly effective leaders.

2 credit hours Alternate years, spring

Fund-Raising/Financial Management (PM 308) is a study of the principles and practices of fund-raising in the local church, as well as both corporate and personal financial management.

2 credit hours

Empowering & Equipping Persons for Ministry (PM 310) explores the skills and procedures involved in empowering and equipping lay people in the church community.

2 credit hours Alternate years, spring

Pastoral Ministry (PM 400) studies the work of the pastor, except that which is immediately related to the preparation and delivery of sermons. Many practical areas of church ministry are explored in which students learn through demonstration and practice.

3 credit hours Annually, fall

Church Management (PM 402) seeks to develop an understanding of the practicalities of administration in the local church. Consideration is given to the specific responsibilities of the pastor, various local church officers, the general constituency, and the structure typically found in healthy churches. This course also includes an introduction to parliamentary procedures, conflict management, and legalities, especially as they relate to church administration.
3 credit hours Annually, spring

Pastoral Counselling (PSPM 405) introduces counselling to the Christian worker. It treats ways to help people concerning their emotional and/or psychological needs. It deals with the basic techniques of an effective, caring program and how to use those techniques professionally from a Christian perspective. Prerequisite: General Psychology, or be a mature student.
3 credit hours Annually, spring

Church Growth Principles (PM 409) examines transferable principles which contribute to the growth of the church, focusing on biblical and theological foundations as well as practical strategies which can be applied in real-life ministry.
2 credit hours Alternate years, fall

Preaching Holiness (PM 411) takes students beyond Homiletics and Expository Preaching to explore the preaching of the holiness message in this present age. As a base for developing messages on biblical holiness, students explore both classical holiness preaching and contemporary preaching. Prerequisite: Expository Preaching.
2 credit hours Alternate years, spring seminar

Preaching to the Unchurched (PM 412) is designed to help students develop and deliver sermons that will effectively impact and reach the unchurched through gaining an understanding of the post-modern world, exploring the research and experience of experts. The exploration of creative resources for communicating to the unchurched is presented. Prerequisite: Homiletics.
2 credit hours Alternate years, spring seminar

Hospital Ministry (PM 413) equips students to become more effective in ministering to patients in hospital. Students will learn to prepare effectively for each visit as well as gain practical experience through hospital visitation.
2 credit hours

Supervised Ministry Experience (PM 425) is an intensive six-month practical ministry experience in a local church under the supervision of an effective, experienced pastor as well as College

staff. Supervised Ministry Experiences are tailored to meet the needs of the various majors within the B.A. (Religion) degree program of study and may have an additional two letter prefix to designate that major (e.g. PMCP 425). Limited to senior students.
9 credit hours Every Semester

DEPARTMENT OF YOUTH MINISTRY

Rev. Troy Carruthers
Program Director

Introduction to Youth Ministry (YM 101) is designed to introduce the student to the concepts of ministry to the teen cultures of our world. Key to the course is the development of each student's philosophy, mission, strategy, and theology toward youth ministry.
3 credit hours Annually, fall

Camping & Retreat Ministries (YMCE 201) introduces the student to the value, purpose, and techniques of ministry through camping and retreats.
2 credit hours Alternate years, fall

Models of Youth Ministry (YM 202) involves a theological and philosophical study of youth ministry as well as an exploration and evaluation of various models of ministering to youth, particularly in the local church setting. The student develops his or her own philosophy and model of youth ministry.
3 credit hours Annually, spring

Youth Ministry Methods and Strategies (YM 212) is designed to train students with the skills and precepts needed for reaching peak effectiveness in youth ministry. This is a practical "how to" course intended for students preparing to be youth ministers.
3 credit hours Alternate years, spring

Leadership and Management in Youth Ministry (YM 302) focuses on the opportunities and challenges of successfully managing one's youth ministry and personal life. Students are introduced to helpful tools and led through practical processes in preparation for these opportunities and challenges.
3 credit hours Alternate years, spring

Young Adult Ministry (YMCE 311) discusses the age group 18-35. Avenues of ministry which this group may offer to the local church and the needs of this group are considered.
2 credit hours Alternate years, spring seminar
Teens in Crisis (YM 315) introduces the student to ministry to troubled teens. It gives practical

tools to help identify and deal with particular problem situations.

2 credit hours Alternate years, fall seminar

Urban Youth Ministries (YM 406) focuses on understanding how to overcome the barriers of the city church. Programs discussed deal with topics such as the ethnic identity, street gangs, racism, poverty, and violence.

2 credit hours Alternate years, spring seminar

Teens in Ministry and Leadership (YM 410) explores the issue of teenagers' involvement in the church with special attention given to the area of outreach and evangelism. Students will learn how to prepare, equip, and integrate Christian teenagers into the ministry of the Church.

2 credit hours Alternate years, fall

Global Youth Ministry (YM 411) helps the student see youth ministry in a global framework. Emphasis is placed on understanding effective principles and practices for ministering to youth in a cross-cultural context.

2 credit hours Alternate years, fall seminar

DEPARTMENT OF STUDENT MINISTRIES

Rev. Richard Starks
Director of Student Ministries

The purpose of the Student Ministries Department is to assist the student in preparing to bring glory to God through dedicated service by enabling the student to integrate experience with classroom theory.

Participation in practical ministry experiences will assist students in developing skills in relating Christian truth to human needs. The student's individual needs and vocational objectives will help to determine appropriate ministry assignments. The value of communication skills in teaching, preaching, counselling, music, sharing, and witnessing cannot be overstressed in the student's vocational pursuits. Consequently, a valid learning experience in the use of these skills must include practice. Through practical ministry experience, students receive evaluation and instruction from pastors, church leaders, and other competent supervisors.

Student Ministries

In all bachelor's degree programs, students must earn five student ministry credits. These credits must be earned throughout the degree program in order to assist in the integration of classroom learning with practical learning experience. In the

associate's degree program students must earn two student ministry credits.

The Student Ministries Handbook (www.bbc.ca/forms) provides detailed information concerning student ministry assignments and requirements. Selection of assignments is made in consultation with the Director of Student Ministries and the student's faculty advisor. All student ministry assignments must have the approval of the Director of Student Ministries.

Supervised Ministry Experience

All B.A. (Religion) and B.A. (Christian Education) students must spend six-months in full-time supervised ministry after having completed at least 96 credit hours. This is a nine credit-hour assignment. This Supervised Ministry Experience is completed under the direct mentoring of a pastor or ministry leader qualified and serving in the student's major field of study. This experience includes writing elements to allow the students to process and reflect on their experiences.

The Supervised Ministry Handbook (www.bbc.ca/forms) provides detailed information concerning all aspects of this program from placement through debriefing. Students should acquire the current version of the Supervised Ministry Handbook in the fall of their sophomore year and begin working with the Director of Student Ministries and their Program Director to secure an appropriate placement.

The final segment of the Supervised Ministry Experience is a debriefing seminar. This seminar allows students returning to campus after their six months of ministry to continue reflectively processing their experience in a group setting for mutual benefit. This seminar is facilitated by the Director of Student Ministries and individual program directors. Students who are unable to participate in this debriefing due to distance from campus are debriefed by other means.

FACULTY

CLINTON A. BRANSCOMBE

Associate Professor of Old Testament
B.A. (Religion), Bethany Bible College
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M.Rel. (Old Testament), Wycliffe College
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Program Director of Pastoral Ministry & Church Planting
Professor of Pastoral Ministry & Church Planting
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B.Ed. (Elementary School Supervision), University of New Brunswick
M.Ed. (Counselling & Administration), University of New Brunswick
School Principal's Certificate
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B.A., Saint Thomas University
M.L.S. (Library and Information Studies), Rutgers University
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Associate Professor of Music Ministry
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ALLEN A. LEE

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Associate Professor of Psychology & Counselling
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Professor of Global Ministry
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B.S., Clemson University
M.A., Wheaton College Graduate School
Ph.D., Trinity Evangelical Divinity School
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ADJUNCT AND PART-TIME FACULTY

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Engineering Certificate, Trebas Institute of Recording Arts

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Part-time Lecturer, Palm Beach Atlantic University, West Palm Beach, FL & Trinity International University, Miami, FL
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B.S., Miami Christian College
M.A., Trinity Evangelical Divinity School
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